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# 2011-2012 Tech Handbook

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## **OAKLAND TECHNICAL HIGH SCHOOL**

4351 Broadway  
Oakland, California 94611

Tel: 510.879.3050  
Fax: 510.879.3059

[www.oaklandtech.com](http://www.oaklandtech.com)



## BELL SCHEDULE

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The first bell rings at **8:25 a.m.** Students are considered tardy after **8:30 a.m.** **Students are released at 1:05 p.m. on generally the second and third Wednesdays of the month** (see calendar on page 3 for exceptions), minimum days set aside for faculty planning sessions and professional development.

Monday, Tuesday, Wednesday, Thursday, and Friday		1st and 3rd Wednesdays		Assembly Days	
PERIOD	TIME	PERIOD	TIME	PERIOD	TIME
A	7:25-8:22	A	7:45-8:25	A	7:40-8:25
1	8:30-9:27	1	8:30-9:10	1	8:30-9:15
2	9:32-10:29	2	9:15-9:55	2	9:20-10:05
3	10:34-11:41	3	10:00-10:50	3A	10:10-11:10
4	11:46-12:43	4	10:55-11:35	3B	11:15-12:15
LUNCH	12:43-1:26	5	11:40-12:20	LUNCH	12:15-1:00
5	1:31-2:28	6	12:25-1:05	4	1:05-1:50
6	2:33-3:30	LUNCH	1:05-1:48	5	1:55-2:40
				6	2:45-3:30

## COMMUNICATIONS

**Bullhorn:** Keep up to date with what is happening at Tech with this weekly email bulletin. Learn about school activities, history, events and parent opportunities for getting involved. Subscribe by sending your email address to [bullhorn@oaklandtech.com](mailto:bullhorn@oaklandtech.com).

**PTSA Yahoo! group:** To share information and communicate about needs and happenings at Oakland Tech, be part of the Yahoo! group. Sign up at [www.oaklandtech.com](http://www.oaklandtech.com).

**PTSA membership:** All parents and guardians are invited to become part of the PTSA (Parent, Teachers, Student Association). This is a forum for information, the catalyst for ways to enrich the Tech experience and a monthly opportunity to talk with Tech administrators. Membership is \$10/year (\$5 for students and staff) and helps directly support classroom enrichment, hospitality for teachers and much more. Meetings are held the 2nd Monday of the month at 7 p.m. in the library (just off the front foyer). All are welcome.

**Tech website:** For anything you want to know about Oakland Tech, visit the website [www.oaklandtech.com](http://www.oaklandtech.com).

*This handbook is a publication of the Oakland Tech PTSA. Have ideas for improvements? Bring suggestions to a PTSA meeting.*

*Many thanks to the staff and members of the Oakland Tech PTSA for their work on this year's handbook. Staci Ross-Morrison, Sheilagh Andujar, Patrice Fusillo and Ronnie Spitzer, editors; Debra Fleming, layout assistance. Kudos to the OUSD Translation Department for the Spanish and Chinese translations of this handbook.*

*We wish to thank our advertisers for their vital support. The PTSA does not endorse any individual or business advertised in this handbook.*

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## PRINCIPAL'S MESSAGE

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### Dear Oakland Tech Students and Families,

Welcome to the 2011–12 school year. This handbook is designed to guide you during your years at Oakland Tech. The staff at Oakland Tech is prepared to teach and support you in your many learning experiences. We have planned a rigorous course of study with high expectations for student achievement. We are here to help you make continuous academic improvement so that you can transition to the next grade level with skills, knowledge and a desire to do well in high school and beyond. **We want you to succeed!**

In addition to our engaging academic program, Oakland Tech offers a wide variety of extracurricular activities from which to choose and we encourage your participation! Student involvement in our many clubs and outstanding athletic and music programs reflect “Bulldog Pride” found here at Tech. **Please get involved!**

At Oakland Tech, parents and families are vital members of our learning community and we welcome your involvement and participation. Together, we can help our students make wise choices to help them succeed in school and become good citizens. **Our number one priority is for every student to attend school daily** because attending school is a life skill that prepares students for future success. At Tech, we believe the success of our students is dependent on a healthy partnership between the school, family and community.

Please read and discuss the contents of this handbook with your child. There is important information that you need to know to ensure a successful school year. Please contact me throughout the school year if you have questions and or comments. On behalf of the entire staff, I welcome you to Oakland Tech and with hopes for a great year!

Sincerely,

Ms. Sheilagh Andujar  
Principal

# CALENDAR OF IMPORTANT DATES 2011–12

## FIRST SEMESTER

### AUGUST

- 17th:** 9<sup>th</sup> Grade Orientation A-L 9–12  
9<sup>th</sup> Grade Registration A-L12–3
- 18th:** 9<sup>th</sup> Grade Orientation M-Z 9–12  
9<sup>th</sup> Grade Registration M-Z 12–4
- 19th:** 10<sup>th</sup> Grade Registration 9–2
- 22nd:** 11<sup>th</sup> Grade Registration 9–2
- 23rd:** 12<sup>th</sup> Grade Registration 9–3
- 25th:** PTSA-sponsored Teacher/Staff Breakfast
- 26th:** Make-up Registration 9–2
- 26th:** Tech Picnic for Incoming 9<sup>th</sup> Graders
- 29th:** First day of school for students

### SEPTEMBER

- 5th:** Labor Day Holiday
- 6th:** AASAP\* Meeting, 6 pm Library
- 12th:** PTSA\*\* Meeting, 7 pm Library
- 14th:** Minimum Day—Dismissal 1:05
- 21st:** Minimum Day—Dismissal 1:05
- 21st:** Booster Club Meeting 6 pm
- 22nd:** Back to School Night 6–8 pm
- 29th:** PTSA Mini and Maxi Grants Deadline
- 29th:** Road to College 7pm

### OCTOBER

- 4th:** AASAP Meeting, 6 pm Library
- 4–5th:** CAHSEE, 11 & 12 graders
- 5th:** Minimum Day—Dismissal 1:05
- 5th:** College Fair, 1–3 pm
- 6th:** End of 1st Marking Period
- 7th:** Staff Development—School closed
- 10th:** PTSA Meeting, 7 pm Library
- 12th:** Minimum Day—Dismissal 1:05
- 12th:** PSAT Test
- 13th:** Road to College 7pm
- 19th:** Booster Club Meeting 6pm
- 19th:** Minimum Day—Dismissal 1:05

### NOVEMBER

- 1st:** AASAP Meeting, 6pm Library
- 9th:** Minimum Day—Dismissal 1:05
- 14th:** PTSA Meeting, 7pm Library
- 11th:** Veteran's Day Holiday

- 16th:** Booster Club Meeting 6 pm
- 16th:** Minimum Day—Dismissal 1:05
- 18th:** End of 2nd Marking Period
- 21st–25th:** Thanksgiving Recess

### DECEMBER

- 5th:** AASAP Meeting, 6 pm Library
- 7th:** Minimum Day—Dismissal 1:05
- 7th:** Fall Sports Banquet
- 12:** PTSA Meeting, 7 pm Library
- 14th:** Minimum Day—Dismissal 1:05
- 16th:** Teacher/Staff Breakfast
- 19th–January 2nd:** Winter Recess

### JANUARY

- 3rd:** School Resumes
- 3rd:** AASAP Meeting, 6 pm Library
- 4th:** College Alumni Reunion/Presentation
- 9th:** PTSA Meeting, 7 pm Library
- 11th:** Minimum Day—Dismissal 1:05
- 16th:** Martin Luther King Holiday
- 18th:** Booster Club Meeting 6 pm
- 24–26th:** First Semester Exams, Dismissal 12:45
- 26th:** End of First Semester
- 27th:** Staff Development—School closed
- 30th:** Begin Second Semester

## SECOND SEMESTER

### FEBRUARY

- 1st:** Minimum Day—Dismissal 1:05
- 2nd:** PTSA Mini and Maxi Grants Deadline
- 6th:** AASAP Meeting, 6 pm Library
- 7–8th:** CAHSEE Testing
- 8th:** Minimum Day—Dismissal 1:05
- 13th:** PTSA Meeting, 7 pm Library
- 15th:** Booster Club Meeting 6 pm
- 15th:** Minimum Day—Dismissal 1:05
- 20th:** President's Day Holiday

### MARCH

- 6th:** AASAP Meeting, 6 pm, Library
- 7th:** Minimum Day—Dismissal 1:05
- 9th:** End of 1st Marking Period
- 12th:** PTSA Meeting, 7 pm Library

**13-14th:** CAHSEE Testing  
**14th:** Minimum Day—Dismissal 1:05  
**14th:** Winter Sports Banquet  
**21st:** Minimum Day—Dismissal 1:05  
**21st:** Career Fair 1–3 pm  
**30th:** Cesar Chavez Holiday  
**TBD:** PTSA Auction

## APRIL

**2nd:** AASAP Meeting, 6 pm Library  
**4th:** Minimum Day—Dismissal 1:05  
**9-13th:** Spring Recess  
**16th:** PTSA Meeting, 7 pm Library  
**18th:** Minimum Day—Dismissal 1:05  
**18th:** Booster Club Meeting 6 pm  
**27th:** End of 2nd Marking Period

## MAY

**1st:** AASAP Meeting, 6 pm Library  
**2nd:** Minimum Day—Dismissal 1:05  
**4th:** Teacher Appreciation Breakfast  
**7th–18th:** AP exams

**9th:** Minimum Day—Dismissal 1:05  
**10–12th:** CST Testing, Dismissal 1:05  
**12th:** Ride for a Reason  
**14th:** PTSA Meeting, 7 pm Library  
**16th:** Booster Club Meeting 6 pm  
**16th:** Minimum Day—Dismissal 1:05  
**25th:** In lieu of Lincoln's Day Holiday  
**28th:** Memorial Day Holiday  
**30th:** Spring Sports Banquet

## JUNE

**1st:** Minimum Day—Dismissal 1:05  
**5th:** AASAP Meeting, 6 pm Library  
**12th:** Minimum Day—Dismissal 1:05  
**12th:** Graduation (tentative)  
**13–15th:** Final Exams—12:45 Dismissal  
**15th:** End of School Year for Students  
**15th:** End of Year Teacher/Staff Luncheon

Some dates have not been confirmed. An updated calendar will be available at [www.oaklandtech.com](http://www.oaklandtech.com).

\*AASAP: African American Student Action Planners    \*\*PTSA: Parent Teacher Student Association

### A Few Ways Parents and Guardians Can Get Involved with their Student's Education

Get involved with the school:

- ❖ Attend Back to School Night, September 22, 2011
- ❖ Attend PTSA Meetings, 2nd Monday of the month, 7 pm in the Library
- ❖ Join the African American Student Action Planners (AASAP), 1st Tuesday of the month, 6 pm
- ❖ Use the Parent Resource Center, Room 3
- ❖ Support Tech's sports programs by joining the Booster Club, usually meets the 2nd Wednesday of the month
- ❖ Sign up for ABI Internet access to check your student's assignments, attendance and grades (see p. 18)
- ❖ Contact your student's teachers or counselor when problems arise
- ❖ Keep informed by checking the Oakland Tech website frequently: [www.oaklandtech.com](http://www.oaklandtech.com)
- ❖ Subscribe to the Bullhorn, the weekly information e-bulletin. Subscribe by sending your email address to [bullhorn@oaklandtech.com](mailto:bullhorn@oaklandtech.com).
- ❖ Join the Oakland Tech Yahoo! group—sign up by clicking the Yahoo! icon on [www.oaklandtech.com](http://www.oaklandtech.com)

Support the learning environment at Tech:

- ❖ Check how your student is dressed before leaving for school. Is he or she following the dress code?
- ❖ **Tell your student NOT to bring valuables to school**
- ❖ Cell phones are to be turned off at school. Please do not call during class time.

## IMPORTANT ADMINISTRATION TELEPHONE NUMBERS AND EMAIL ADDRESSES

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OAKLAND TECH OFFICE  
510.879-3050  
FAX: 510.879-3059

### ADMINISTRATION

Principal  
Sheilagh Andujar, Ext. 126  
Sheilagh.Andujar@ousd.k12.ca.us

Principal's Admin. Asst.  
Janet Clachar, Ext. 128  
Janet.Clachar@ousd.k12.ca.us

Assistant Principal  
Tobi Page, Ext. 122  
Tobi.Page@ousd.k12.ca.us

Assistant Principal  
Shawn Raeke, Ext. 112  
Shawn.raeke@ousd.k12.ca.us

Assistant Principal  
Staci Ross-Morrison, Ext. 111  
Staci.Ross-  
Morrison@ousd.k12.ca.us

Assistant Principal  
Teresa Williams, Ext. 110  
teresa.williams@ousd.k12.ca.us

Asst. Principal's Secretary  
Catherine Devereaux, Ext. 151

Instructional Program Coach  
Richard Fairly  
Ext: TBA  
Richard.Fairly@ousd.k12.ca.us

Attendance Office  
Gloria Thomas, Ext. 154

TBD, Truancy  
Ext. 155

### Counseling Office

Counselors:  
Ross Yokomura, Ext. 112  
Ross.Yokomura@ousd.k12.ca.us

Phil Magro, Ext. 110  
Phil.Magro@ousd.k12.ca.us

Jacqueline Johnson, Ext. 114  
Jacqueline.Johnson@ousd.k12.ca.us

Counseling Office Secretary  
Hellen Richardson, Ext. 152

Counseling Office Fax  
510.655-5250

Recorder  
Nona Conocono, Ext. 120

### Library

Lenora Knox, Ext 123

**Psychologists**  
TBD, Ext. 156

Karen Marker, Ext. 156  
Karen.marker@ousd.k12.ca.us

**Speech Pathologist**  
Sharon Rhynes, Ext. 243

**TechniClinic**, Ext. 179 or  
510.879-1998  
Nurse: Petronella Van Berry

**Academies and Special  
Programs**  
Biotech, Ext. 443

Computer Science, Ext. 102

Engineering, Ext. 305

Green Academy, Ext. 208  
Health Academy, Ext. 217

Paideia, Ext. 311

Athletic Director Jim Coplan

### Other Important District Numbers

Jody London, District 1  
Board of Education  
547-8068  
Jody.London@ousd.k12.ca.us

Complaints (leave a message)  
879-KIDS

Oakland Police Dept. School  
Resource Officer 493-6824

OUSD Anonymous Tip Line  
532-4867

Independent Study  
879-2980

Public Information Office  
879-8582

Ombudsperson  
879-8685

Adult Education  
879-8131

School to Career  
879-8474

Alternative Education  
879-2904

Student Assignment Office  
879-8111

Translations  
879-8703

Administrative Responsibility Chart  
2011–2012

<i>ANDUJAR, S.</i>	<i>MORRISON, S.</i>	<i>PAGE, T.</i>	<i>RAEKE, .S.</i>	<i>WILLIAMS, T</i>
Evaluations	Evaluations	Evaluations	Evaluations	Evaluations
Prof Development Curriculum/ Dept. Chair Committee	Positive School Climate	Advanced Academic Programs	Testing Oversight/ (Site Testing Coordinator)	Library/Textbooks
PTSA	Senior Mentors/ Student Recognition Honor Roll	10 <sup>th</sup> Grade Student Support		Registration
Master Schedule Staffing	Rally Assemblies	New Teacher Support	9 <sup>th</sup> Grade Student Support	Options
Treasurer	AC Transit			
Budget & Grant Management	Independent Study/ Alternative Ed.	Back to School Night	9 <sup>th</sup> Grade SLC Grant	9th Grade Student Support
School Site Plan	Student Leadership			
School Site Council Committee/ ELAC	PASS Program	Report Cards	Booster Club Committee	
Course Syllabus Management Plans Grading Policies	Fieldtrips			
Finals	11 <sup>th</sup> -12 <sup>th</sup> Grade Student Support	Counseling	Grade Nine Orientation	Special Education & 504 Plan
Community Relations, NCCP Partnerships	Special Education & 504 Plan			
Advanced Programs/ Academy Placement	Parent/Student & Handbook	Special Education & 504 Plan	Technology Committee	Williams Act Instructional Materials
Attendance		Master Schedule		

<i>ANDUJAR, S.</i>	<i>MORRISON, S.</i>	<i>PAGE, T.</i>	<i>RAEKE, .S.</i>	<i>WILLIAMS, T</i>
OAL Committee	Keys	I. W. E.	Options	School Security Officers
Performing/ Fine Arts Committee	Substitutes	CPA Academy Support/ Special Programs	Special Education & 504 Plan	
Oversight Master Calendar Bulletin				
Special Education & 504 Plan	Senior Projects			
Registration	After School Programs SES	Peer Tutors	Emergency Procedures Site Safety Plan	Parent Patrol
Technology Committee				
Professional Development Committee	African American Student Action Planners Committee	CAHSEE Support		
Student Teachers	PD Committee	PD Committee	PD Committee	PD Committee
Library				
Graduation	Graduation	Graduation	Graduation	Graduation

### TEACHER ON SPECIAL ASSIGNMENT

<i>FAIRLY, RICHARD</i> <i>Instruction Program Support Coach</i>	
Operations & Instructional Program Support	ABI Administrator, Training
Collaborative School Site Council & Site Plan Compliance	Technology Committee
Budget/ Contract/ Special Events	Conferences/PD
Staff Handbook	

## OAKLAND TECHNICAL HIGH SCHOOL SCHOOL-HOME COMPACT

*Oakland Technical High School and the parents of its students agree to share the responsibility for improved student academic achievement. This compact outlines the means by which the school and parents will build and develop a partnership that will help children achieve the State of California's high academic standards. Parents sign the compact at registration.*

*This School-Parent Compact is in effect during the 2011-2012 school year.*

### **We, the teachers, support staff, and administration of Oakland Technical High School:**

- Agree to provide a safe, supportive, and effective learning environment for all students.
- We will do this by making clear our expectations for student performance both in and outside the classroom, and reviewing these expectations on a regular basis.
- We agree to provide curriculum and instruction that is of high quality and is designed to enable all students to meet the state's academic achievement standards.
- We agree to continually work on our teaching strategies so that we can successfully teach all students.
- We agree to hold a meeting with parents at least once each year (for example, on Back to School Night or at Registration or Parent Workshops) during which this compact will be discussed in relation to their students' achievement.
- We agree to notify parents or guardians promptly when attendance or academic problems arise for their students.
- We agree to provide reports on student progress no less than three times each semester.
- We agree to provide appropriate orientation and opportunities for parents who wish to volunteer or observe in their students' classrooms.
- We agree to follow school policies and show respect for every person at the school.

### **We, the parents and guardians of students at Oakland Technical High School:**

- Accept responsibility for supporting our students' learning.
- We agree to monitor our students' attendance and assure attendance is maximized.
- We agree to monitor the study environment at home and assure that our students have at least 3 hours in a quiet environment to do homework each day.
- We agree to monitor the time our students spend with television or other electronic entertainment.
- We agree to encourage our students to make positive use of their extracurricular time.
- We agree to respond promptly to messages from the school.
- We agree to attend Back-to-School Night and other conferences that are arranged with our students' teachers or administrators.
- We agree to follow school policies and show respect for every person at the school.

### **We, the students of Oakland Technical High School:**

- Agree to be on time for each of our classes every day.
- We agree to come to each class with completed homework and the required materials.
- We agree to write down each homework assignment and to set aside at least 3 hours each day to complete homework assignments.
- We agree to let our teachers, parents, or guardians know if we are having difficulty in a class and to ask for help if we need it.
- We agree to carry information between the school and our homes.
- We agree to follow school policies and show respect for every person at the school.

## OAKLAND TECH VISION

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Oakland Tech has a long history of offering innovative, rigorous and supportive programs and continues to work on improving its programs. We recently updated our six-year plan for the school and renewed our six-year accreditation with the Western Association of Schools and Colleges (WASC).

### **Oakland Tech Vision Statement:**

- ❖ All members of the Tech community will work cooperatively and communicate respectfully in a peaceful, safe and clean environment.
- ❖ All Tech students will strive to achieve high expectations, meet solid academic standards, and have equal access to an enriching curriculum that will enable them to reach their highest potential.
- ❖ All Tech students will graduate with strong academic, vocational and social skills, prepared to enter college, quality jobs and career training.

## **EXPECTED SCHOOL-WIDE LEARNING RESULTS (ESLR)**

As a result of the education they receive at Oakland Tech, all students will become:

**Effective communicators** who demonstrate proficiency in writing, reading, listening, speaking and presenting.

### **Indicators:**

- Students use writing as a means of understanding and learning new concepts.
- Students write expository, persuasive, analytical and creative pieces.
- Students prepare oral, written, visual and artistic presentations.

**Skillful users of technology** who access, organize, process and evaluate information in both traditional and digital formats from a variety of sources.

### **Indicators:**

- Students conduct research using paper and digital resources **with attention to reliability of sources and integrity of others' work.**
- **Students communicate with others using a variety of devices.**
- Students use appropriate technology to exhibit their work.

**Problem-solvers** who use algebra and other mathematical strategies to solve both theoretical and real-world problems.

### **Indicators:**

- Students complete Algebra 1 with a C or better by the end of 9<sup>th</sup> grade.
- Students complete a minimum of two additional math courses.
- Students apply problem-solving strategies in their other courses, especially science.

**Active participants in a career-building/college-going culture** who possess a toolkit of skills and information that leads to college admission and entry to interesting careers.

### **Indicators:**

- Students meet or exceed UC a-g requirements.
- Students access the College and Career Center on campus.
- Students research basic information about a variety of colleges and careers.
- Students learn basic information about ways to finance a college education.

**Contributors to the community** who live with integrity, show respect for others and exhibit good citizenship.

**Indicators:**

- Students participate in extra curricular activities such as sports, clubs, drama, dance and musical performances.
- Students work together to improve the welfare of others.
- Students honor diversity and respect individual differences.

## **ACADEMICS**

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### **Graduation Requirements**

1. 230 credits in required subjects (one semester course = 5 credits; one year course = 10 credits; passing credit given only once)
2. Minimum Grade Point Average (GPA) of 2.0
3. Senior Project—Students will receive requirements for completing their senior project at the beginning of 12th grade.
4. California High School Exit Exam (CAHSEE)

**High School Grade Placement Requirements: A student's grade level is determined by the number of credits earned.**

Students need: 50 credits for 10th grade standing  
110 credits for 11th grade standing  
170 credits for 12th grade standing

*NOTE: Students who receive an F in a course DO NOT EARN CREDIT for that course and must arrange to take it at adult school or in summer school. The district's summer school is reserved for 11th and 12th grade students. Students may also make up courses by taking online classes including Cyber High. Students should see their counselor for more information. It's important for parents to read the student's report card carefully and to check that the student is on track for credits as well as GPA. Parents can monitor their student's grades and attendance via the AERIES Browser Interface (ABI). To get an ABI password, email [abi-hotline@oaklandtech.com](mailto:abi-hotline@oaklandtech.com).*

Required Subjects	Credits	Semesters
English or ELD	40	8 Semesters
Math	30	6 Semesters Minimum including Algebra, Geometry or higher math course
Science	30	2 Semesters Physical Science (5 credits each)
		2 Semesters Biology (Life Science)
		2 Semesters Science Electives
Social Studies	30	2 Semesters World Cultures (5 credits each)
		2 Semesters U.S. History
		2 Semesters Amer. Gov't/Economics
World Language	10 (20 for Class of 2015 on)	2 Semesters (4 sem. for Class of 2015 on)
Visual/Performing Arts	10	2 Semesters
Physical Education (PE)	20	4 Semesters including Dance
Electives	60 (50 for Class of 2015 on)	11 Semesters (9 sem. for Class of 2015 on)
<b>Subtotal</b>	<b>230 Credit Minimum</b>	
	(Four-year colleges may require additional coursework.)	

### Recommended course of study by grade level

Typically, students will enroll in the following courses at each grade level. Students who have already completed certain courses (algebra, geometry, biology or introductory language) may enroll in the next higher-level course offered, including honors and advanced placement.

#### GRADE 9

- ❖ English 1 with Calif. Studies or with Drama
- ❖ Algebra or higher math course
- ❖ Conceptual Physics or Biology 9
- ❖ Physical Education
- ❖ World Language or Visual/Perf. Arts

#### GRADE 10

- ❖ English 2
- ❖ Geometry or higher math course
- ❖ World History
- ❖ Biology or other lab science
- ❖ Physical Education
- ❖ World Language or Visual/Perf. Arts

#### GRADE 11

- ❖ English 3
- ❖ Probability/Statistics or higher math course
- ❖ US History
- ❖ World Lang. or Visual/Perf. Arts
- ❖ Chemistry or other lab science
- ❖ Elective

#### GRADE 12

- ❖ English 4
- ❖ Math Analysis or higher math course
- ❖ American Gov't/Economics
- ❖ Elective
- ❖ Elective
- ❖ Elective

## College Admission Requirements

The chart on the following page details admission requirements for the University of California (UC), California State universities (CSU) and community colleges. To see if a specific class fulfills UC requirements, go to [www.ucop.edu/doorways](http://www.ucop.edu/doorways), click on “a-g course lists” and put in “Oakland Technical High School.” Please see individual college websites for specific requirements for other colleges and universities.

## Academic Performance Index

The Academic Performance Index (API) is the method that California uses to assure accountability for academic achievement for schools and districts. Each year, the results of the CAHSEE and the CSTs are combined to calculate the school’s API rating. The API ranges from 200 to 1000, and 800 is considered to be the target for an effective school. Schools with high APIs are viewed favorably by college admission offices, which can help with the college application process.

## Testing and Exit Exam

All students must participate in two state testing programs and their performance on these tests is used to determine Oakland Tech’s API rating, which links the school to financial rewards or sanctions from the state.

**CAHSEE:** All students must achieve a Proficient score of 380 or higher on the California High School Exit Exam (CAHSEE) the first time they take the test in their 10th grade year. Students who score below 380 lower the school’s API rating. Students will have numerous opportunities to pass the test, but these retakes do not help raise the API rating. Students must pass CAHSEE with a minimum score of 350 by the end of their senior year in order to graduate with a diploma and participate in graduation exercises. Once a student passes a section of the test (Math or English), he or she does not have to take that section again.

**CST:** The California Standard’s Test measures the students’ mastery of grade level curriculum in English, Math, Social Studies and Science. This is part of the STAR Testing program required for all students in grades 2–11. Test results help teachers know how to direct their support for the students’ learning in their classes, and the results are used to calculate the schools API. Students who do not achieve proficient scores may be placed in intervention programs the following year, which may reduce the number of electives and after school activities available to that student. The state penalizes the school for students who do not take the CSTs due to absence or parental waiver, by withholding an API if an insufficient number of students at the school take the test.

**District Benchmark Exams:** Students take benchmark exams in their English, Math, Science, History and World Language classes four times a year. These exams are designed to help teachers monitor the progress students are making toward subject matter standards.

**PSAT:** All 10th grade students are required to take the PSAT in October at the district’s expense. Other students who wish to take the PSAT may do so by paying the fee in advance at the Treasurer’s office. PSATs taken in the 11th grade year are used to award National Merit Scholarships.



## MINIMUM SUBJECT REQUIREMENTS FOR HIGH SCHOOL GRADUATION & COLLEGE ADMISSION

\*\* For these schools, students must pass these A-G courses with a "C" or better.  
\*\* Check [www.ucop.edu/doorways/](http://www.ucop.edu/doorways/) to determine if your classes are A-G approved (i.e. satisfy college admission standards)

	<b>OUSD*</b>	<b>California Community Colleges (CCC) 2-Year Schools</b>	<b>California State University (CSU) 4-Year Schools**</b>	<b>University of California (UC) 4-Year Schools**</b>	<b>Private Colleges 4-Year**</b>
<b>A. History</b>	3 years: 1 year – World Cultures 1 year – US History 1 year – Gov't/Econ	no subject requirements must be 18 years old or a high school graduate	2 years	2 years	2 years
<b>B. English</b>	4 years		4 years	4 years	4 years
<b>C. Math</b>	3 years Including Algebra & Geometry		3 years	3 years (4 years Recommended)	3 years (4 years Recommended)
<b>D. Science</b>	3 years: 1 year – Physical 1 year – Biological 1 year – Science Elective		2 years, lab science: 1 yr - Biology and/or Physiology 1 yr - Chemistry and/or Physics	2 years, lab science (3 years Recommended)	2 years, lab science (3 years Recommended)
<b>E. World Language</b>	1 year 2 years (class of 2015 on)		2 years	2 years (3 years Recommended)	2 years (3 years Recommended)
<b>F. Visual/ Performing Arts</b>	1 year		1 year, in same discipline	1 year, in same discipline	1 year+
<b>G. Electives</b>	12 semesters	1 year	1 year	1-3 years	
<b>PE/ROTC</b>	2 years	not required	not required	not required	
<b>GPA</b>	2.0 minimum	2.0 minimum (certain campuses and majors require a higher GPA)	3.0 minimum (certain campuses and majors require a higher GPA)	Varies, but generally 2.0 - 3.0 minimum	
<b>Tests Required</b>	CAHSEE	No test required (assessment exams for placement required)	SAT Reasoning Test or ACT (writing not required but recommended)	SAT Reasoning Test or ACT Plus Writing	SAT Reasoning Test or ACT Plus Writing Some schools require SAT Subject Tests

**\*Additional Graduation Requirements (some OUSD schools vary):**

- Senior Project
- 230 Credits are needed to graduate:
  - 1 semester (D or better) = 5 credits
  - 1 year (D or better) = 10 credits
- Community Service Hours

**\*\*Additional College Admission Requirements:**

- UC and some private colleges want Personal Statements
- UC requires community service, extra-curricular activities, & volunteer or work experience
- CSU EOP only application requires essays and 2 letters of rec.
- \$55-60 application fees (apply to 4 colleges for free w/ a fee waiver)

## Oakland Tech Class Offerings

Class descriptions are available at [www.oaklandtech.com/academics](http://www.oaklandtech.com/academics).

### English:

English 1 w/ Calif. Studies  
English 1 with Drama 9  
English 2  
English 3  
English 3 Honors  
English 4  
English 4 Honors  
English 4 AP  
English Language  
Development  
English Language  
Development 5

### World Languages:

Spanish 1, 2, 3, 4 AP, 5 AP  
Mandarin 1, 2, 3, 4 AP  
French 1, 2, 3  
Italian 1, 2, 3

### Math:

Algebra 1  
Probability/Statistics  
Geometry 9/Geometry  
Intermediate Algebra  
Adv. Algebra/Trigonometry  
Math Analysis  
Calculus AP, AB and BC  
Statistics AP

### Science:

Conceptual Physics  
Biology 9  
Biology  
Advanced Biology Honors  
Advanced Biology AP  
Chemistry  
Chemistry AP  
Physics  
Physics 2 AP  
Physiology

### Social Science:

California History  
World History  
US History  
US History HP  
US History AP  
American Government  
Comparative Gov't Honors  
Economics  
American Government AP

### Visual/Performing Arts:

Art  
Advanced Art  
Ceramics  
Beginning Dance  
Intermediate Dance  
Advanced Dance  
Drama  
Advanced Drama  
Jazz Band  
Orchestra  
Piano  
Opera Piccola Choir

### Physical Education:

General P.E.  
Beginning Dance  
Advanced Dance

### BioTech Academy:

Biotech 1, 2, 3, 4  
Biotech Chemistry

### Computer Academy:

Computer Technology 1  
Computer Technology 2  
Computer Programming  
Advanced Applications  
AP Computer Science

### Green Academy:

Biology  
Chemistry  
Green Technology 10, 11, 12  
AP Environmental Science

### Engineering Academy:

Engineering Principles  
Descriptive Geometry  
Adv. Architectural Drawing  
Advanced CAD-3D Modeling  
Physics Honors  
Physics 2 AP

### Health Academy:

Physiology  
Chemistry  
Biology  
Adv. Biology Honors

### Paideia:

Paideia 10 (English 2 and  
World Cultures)  
Paideia 11 (US History AP or  
Honors and English 3 Honors)  
Paideia 12 (English 4 AP,  
Comparative Gov't Honors and  
American Gov't Honors or AP)

### Electives:

BUILD  
CAHSEE English  
CAHSEE Math  
Choir (Opera Piccola)  
Creative Writing  
Leadership  
Outside Work Experience  
Peer Tutoring

## **AP and Honors Courses**

Students who qualify may enroll in the following Advanced Placement (AP) courses and are required to take the national AP exams. Students who earn a 3, 4 or 5 on the AP exam may earn college credit, depending on the college. Honors courses (HP) are not tied to a national exam.

- ❖ English 3 HP
- ❖ English 4 HP
- ❖ AP English Literature
- ❖ AP Chinese Language
- ❖ AP Spanish Language
- ❖ AP Spanish Literature
- ❖ Calculus AP, AB and BC
- ❖ Statistics AP
- ❖ Advanced Biology Honors
- ❖ Advanced Biology AP
- ❖ Chemistry HP
- ❖ Chemistry AP
- ❖ Physics Honors
- ❖ Physics 2 AP
- ❖ Physiology HP
- ❖ US History HP
- ❖ US History AP
- ❖ Comparative Gov't HP
- ❖ American Gov't AP
- ❖ Gov't/Economics HP
- ❖ AP Environmental Science
- ❖ AP Computer Science

Students may also take advantage of concurrent enrollment opportunities at the Peralta Colleges (Laney, Alameda, Merritt and Berkeley City) where high school students are admitted on a part-time basis on the recommendation of their principal with parental and counselor consent. Students are exempt from paying non-resident tuition when enrolled for high school credit. Students may also earn college credits at the same time, up to 6.0 community college units per semester. A 3-unit community college course is equivalent to 5 units of high school credit. Please check with your counselor for details.

## **Academies and Programs**

Academies are comprehensive and rigorous “schools within a school” centered on career fields. Students study with the same team of teachers and group of students from 10th to 12th grades in their English/Social Studies and academy lab courses. Sometimes courses include math and/or science, depending on the Academy of choice. Students can take advantage of internships and paid summer jobs in their fields.

Freshmen attend an academy fair in January where they learn about the programs of the various academies. Interested students then apply to an academy and are notified of their acceptance several weeks later, prior to registering for the next year’s classes.

### **BioTech Academy**

**Mission:** To help youth successfully navigate the worlds of work, school, and life while specifically training them for technical positions in bioscience, a growth industry that offers well-paid jobs and opportunities for career advancement and continued education.

**Key Skills and Features:** Innovative teaching and hands-on science instruction taught by enthusiastic high school and community college educators; Within 60 days of graduation from high school, students are employed in a bioscience industry; After high school graduation, students can participate in the Co-Op Experience for Community College Students and earn a Certificate in Bioscience.

**Classes:** Chemistry, Biology, 4 Bioscience courses, 1300 hours of on-the-job training, 8-week paid summer internship

**Prerequisites/Requirements:** Application; Must currently be a sophomore; 2.0 GPA or goal of raising it during junior year; Have taken or willing to take Chemistry in Grade 11; Preference given to first-generation college students

**Academy Director and Contacts:** Ms. Deborah Bellush, Biotech Partners, P.O. Box 2186, Berkeley, CA 94702, (510) 705-5192, debbi.bellush.b@bayer.com, www.BiotechPartners.org, Mr. Franco DeMarinis, Room P-7, 879-3050 x443

### **Computer Academy**

**Mission:** The Computer Science and Technology Academy is for students who enjoy using computers and want to learn more about them.

**Key Skills and Features:** Computer organization and architecture, multimedia, word processing, spreadsheet and database applications; Repair computers; Computer programming, graphics and editing, Internet/web pages design and HTML, designing & maintaining networks

**Classes:** Computer Technology I; Computer Technology II; Computer Programming or Advanced Applications; Academy English/Math/Social Science

**Requirements:** Application and Interview; Enroll in Computer Technology I in Grade 10

**Academy Director:** Mr. Emmanuel Onyeador, Room 102, 879-3050 x102

### **Engineering Academy**

**Mission:** To successfully teach students physics mechanics through a unique combination of academic and vocational courses. This academy, with its innovative and rigorous project-based curriculum, will prepare students for careers in civil and mechanical engineering.

**Key Skills and Features:** Traditional and Computer-Aided Drafting; Design a house and build a model for the Oakland Rotary Club Annual Design Contest; Use advanced CAD software to construct 3-D models; College-level statics and dynamics

**Classes:** Grade 10: Engineering Principles, Advanced Algebra/Trigonometry. Grade 11: Descriptive Geometry, Math Analysis, Honors Physics. Grade 11 or 12: Advanced Architectural Drafting, Advanced CAD -3D Modeling, AP Physics

**Prerequisites/Requirements:** Application. Assessment administered afterschool, which includes an interview, an essay, math assessment, and overview of students' grades; Pass Geometry with a "C" or better by the end of 9<sup>th</sup> grade year

**Academy Director:** Mr. Parker Merrill, Room S3, 879-3050 x305, PMerrill123@yahoo.com

### **Green Gaia Academy**

**Mission:** The Academy is focused on developing an understanding of global interconnectedness and the concepts and applications of green energy. Through partnering with the industry, students will be prepared for the new green economy.

**Key Skills and Features:** Field trips involving environmental research and developments in Green technology; Hands-on curriculum, water quality testing of the San Francisco Bay; Mentors, job-shadowing, and access of summer internships in Green technology; Projects around the school to make Tech "green"

**Requirements:** Application and Interview

**Academy Director:** Mr. Josue Diaz, Shop 11, 879-3050 x208, josue.diaz@ousd.k12.ca.us

### **Health Academy**

**Mission:** The Health Academy prepares our students for college and the future. The strong science curriculum and active community partnerships support the advanced academic, technical, or practical training required for a career in the health field.

**Key Skills and Features:** Students in grades 10 to 12 combine academic classes with extra science labs, health projects, and clinical/hospital experiences. The Health Academy offers career speakers, field trips, First Aid and CPR certification, paid summer internships, and health service projects.

**Classes Students Take:** Biology & Academy Lab class; Physiology & Academy Lab class; Chemistry Academy (or honors); Social Studies/English; Honors Biology (optional); Internships after 11<sup>th</sup> grade; Senior Project

**Prerequisites/Requirements:** Application and Interview; Interest in health care

**Academy Director and Contacts:** Mr. David de Leeuw, Room 217, 879-3050 x217, [mr.de@earthlink.net](mailto:mr.de@earthlink.net). Ms. Maureen Nixon-Holtan, Room 218, 879-3050 x218, [monixon@pacbell.net](mailto:monixon@pacbell.net)

### **Paideia Program**

**Mission:** To educate the whole child by teaching thinking and communication skills. To learn content without the ability to synthesize, analyze, create, and relate one's findings to others through sophisticated verbal and written communication is to perform only part of one's function as a scholar.

**Key Skills and Features:** Our program offers yearlong integrated courses in grades 10 through 12 emphasizing the social sciences. Students will study history, political theory, economics, and literature. In Paideia, students are also being prepared to read and write for college matriculation purposes.

**Classes:** Grade 10: Two-hour block of English 2 and World Cultures; Grade 11: Two-hour block of English 3 and US History (Honors or AP); Grade 12: Three-hour block of English 4, AP Government/Economics, and Comparative Government HP

**Prerequisites and Requirements:** Achieve at least a "B" in California Studies and English 1 (for Grade 10), World Cultures and World Literature (for Grade 11), and U.S. History and American Literature (for Grade 12); Recommendation from staff members honored; Commitment to substantial level of homework and extensive summer assignment

**Directors:** Ms. Maryann Wolfe, Room 103, 879-3050 x103. Ms. Marietta Joe, Room A4, 879-3050 x311

### **Performing Arts Program**

**Mission:** The Performing Arts program at Oakland Tech offers a-g Arts Instruction in Music, Dance and Theatre Arts. Students may also take Dance as their P.E. credit. With focus on process, rehearsal and performance, the Performing Arts program offers training in a broad spectrum of historical and contemporary performance work. Students study their specific creative discipline in depth, while given the opportunity for performance in school assemblies and evening performances. Field trips, guest artists and after-school program enhancements are an integral part of our thriving and acclaimed program.

**Classes:** Dance: Beginning, Intermediate, and Advanced; Drama: 9<sup>th</sup> Grade, Beginning, Intermediate, Advanced; Jazz Band; Orchestra; Piano; Guitar; Digital Music Recording; Opera Piccola Internships in the Arts and Drama; Creative Writing/Spoken Word; Technical Theatre

**Prerequisites and Requirements:** Sign up with Counselor for Beginning/First Year Courses; Intermediate and advanced coursework is available to second-year Performing Arts students through audition with the instructor; Performances require commitment to rehearsal and performance schedules, including some after-school commitment.

**Co-Chairs:** Ms. Jessa Berkner, Room: Auditorium, [jessabrie@gmail.com](mailto:jessabrie@gmail.com), 879-3050 x143. Ms. Sonja Travick, Dance Room, 879-3050 x319

## Report Cards

Students receive two progress report cards prior to the semester report card. Please be sure to review your child's progress and meet with your student's counselor or teachers as soon as possible if you have concerns. An F on a semester report card means that the student will not earn credit for taking the course that semester. Students need to keep up their grades or make up the work when they fall behind in order to earn the minimum credits that they need to graduate (230).

Check the latest school calendar for marking period end dates. You should expect to receive a progress report in the mail within two weeks after the end of each marking period. You should expect to get a report card at the end of each semester. The semester report cards become a part of the student's permanent record.

## Aeries Browser Interface (ABI) Portal for Parents

Parents have online access to their student's grade and attendance information.

The OUSD AERIES Browser Interface (ABI) provides secure access to student information using any web browser. ABI benefits teachers, parents, school and system administrators, as well as improves the education of students by facilitating the communication of information between school and home.

Through the ABI parent portal, parents can view:

- \* Events calendar, nightly homework and class assignment scores
- \* Standardized test scores and results
- \* Class schedules
- \* Report cards and progress reports
- \* Graduation status reports and unofficial transcripts
- \* Daily attendance for each class
- \* Student contact information
- \* Requested class schedule for upcoming terms

The Gradebook module of ABI gives parents access to view their student's current class assignments and grades. Please be patient as Oakland Tech teachers transition to this new form of entering and maintaining homework assignments and grade information.

Parents of returning and incoming Oakland Tech students will receive ABI Parent Portal access information at Registration in August. After the registration period ends email [abi-hotline@oaklandtech.com](mailto:abi-hotline@oaklandtech.com) for information.

Parents without Internet access can use the computers in the Parent Resource Center in Room 3 and in the Library.

## Homework

- ❖ Students should expect 30 to 60 minutes of homework per day per subject.
- ❖ If you are not regularly seeing your student doing homework, your student may be at risk of failing one or more courses. Please talk with your student, and feel free to contact your student's teachers or counselor if you have questions. If your child is absent, he or she is responsible for obtaining and completing any missed assignments.
- ❖ Teachers are to provide make-up work for students who have excused absences.

- ❖ Teachers are obligated to provide any make-up work in a timely fashion for students who have an excused absence.

### **Textbooks**

Oakland Tech provides one textbook per subject to students at the beginning of the year. All books are to be returned at the end of the year. Students must return the same book title and book number they were issued. It is the responsibility of the student to return books once they are no longer needed. **STUDENTS SHOULD NEVER LEAVE TEXTBOOKS IN THE CLASSROOM.** Students will be held financially responsible for every book that is not returned. Students with outstanding book debts will have to pay the debt before registering for classes the following year. The bookroom is located in the basement near the cafeteria. Ext. 174.

### **Gym Clothes**

Students must wear in PE classes the Oakland Tech PE uniform of purple athletic shorts and gold T-shirt. Gym clothes can be purchased at registration or from the Treasurer for \$21 small-large, \$21 XL, \$23 XXL, \$24 XXXL and \$25 for 4XL. Cash or money order only.

## **ACADEMIC SUPPORT**

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### **Small Learning Communities**

To support Tech's academic goals, Tech offers **small learning communities** at the 9th and 10th grade level, **Academy programs** (grades 10-12), **BUILD** and the **Paideia Advanced Placement/Honors program** (grades 10-12). The school also offers a number of other AP and Honors courses.

### **9th Grade Small Learning Communities**

All 9<sup>th</sup> grade students will belong to a house and will be enrolled in either college prep English with California Studies or with drama. Math and English classes will be part of the house.

- ❖ **BUILD:** A program that provides students with real world entrepreneurial experiences that empowers youth to excel in academics, become leaders in their communities and succeed professionally. The program focuses on promoting teen business as well as preparing students to enter a four-year college.
- ❖ English Language Learners (ELL) will be enrolled in an ELL English/Social Studies core.

### **10th Grade Small Learning Communities (SLC)**

- ❖ **Paideia:** An integrated yearlong advanced college preparatory course that emphasizes the humanities. Students will fulfill both World Cultures and English 2 requirements by taking this two-period course.
- ❖ English Language Learners (ELL) will be enrolled in an ELL English/Social Studies core.
- ❖ Students enrolled in one of Tech's academies will take an English/Social Studies Core within their Academy.

- ❖ Students not enrolled in one of the above programs will be enrolled in a sophomore college prep English and World Cultures..

### **Field Trips**

Field trips are taken to enhance or extend the classroom learning experience. Field trip forms are sent home with your student prior to the field trip. Parents must sign the form, as must each of your child's teachers, in order for the student to participate. Parent chaperones are frequently needed for field trips. Chaperones must be cleared in advance by the school district. Check with the teacher to see when they are needed.

### **Back to School Night**

Back to School Night is September 22. Parents spend the evening at Oakland Tech, following their student's schedule. This is an excellent opportunity for parents to meet their student's teachers, become familiar with the curriculum and learn about the expectations for the year.

### **Grade-Level Transition Meetings for Grades 9-11**

In the spring, prior to student registration, parents will have an opportunity to hear from the counselors regarding curriculum/academy offerings for their child's following year. This will provide parents and students an opportunity for greater depth of understanding of the following year's curriculum and to plan for graduation requirements. Juniors can expect to hear about the college application process.

## **RESOURCES FOR STUDENTS**

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### **Free Breakfast Program**

Oakland Tech offers a FREE hot breakfast to all students. Breakfast is served from 8:00 to 8:25am.

### **Counselors**

The purpose of the counseling department is to assist students select a course of study and make educational decisions that impact their lives academically, socially and personally. Counselors are available to discuss school related issues with students from 8:00 to 8:30 a.m., during lunch and from 3:30 to 4:00 p.m. An appointment is needed for students to visit their counselors during class time. Parents may make appointments to meet with their student's counselor by contacting the Counseling Secretary, at ext. 152. Counselors are listed on page 5.

### **Teachers**

- ❖ Teacher's conference periods are the times teachers can meet or talk by phone with students and parents. Parents can call the Main Office (510) 879-3050 and leave a message for the teacher.
- ❖ If parents need to meet with more than one teacher, contact your student's counselor who will make the necessary arrangements.
- ❖ Prior to visiting any classroom and immediately upon entering campus, ALL non-students must go to the Main Office for a visitor's pass, which must remain visible while on campus.

## Academic Support Services

- ❖ After school and lunch tutoring in all subjects. Many teachers provide tutoring support for their students. Speak to your teachers immediately if you are having difficulty.
- ❖ **CAHSEE Intervention classes** for upperclassmen who need extra support to pass the exit exam. A minimum passing score of 350 is required in both math and language arts. A score of 380 shows that the student is academically proficient.
- ❖ **Upward Bound** at UC Berkeley, a college mentoring program to increase college enrollment by under-represented groups.
- ❖ **Educational Guidance Center (EGC)** prepares 9-12 grade students to enter college. Students receive course planning, counseling, field trips, professional SAT workshops and college application assistance.
- ❖ **Early Academic Opportunity Program (EAOP)** prepares students with the college admission process and academic counseling.
- ❖ **Math Engineering and Science Achievement (MESA) an after school program that promotes math and sciences education, exploration and careers.**
- ❖ **21<sup>st</sup> Century**, an after-school program that provides academic and social support to students.
- ❖ **Tech Senior Mentors** will be paired with freshmen to help them navigate the educational process.
- ❖ **Peers Assisting Students to Succeed (PASS)** is a group of upperclassmen Leadership students that provide educational guidance to 9<sup>th</sup> grade students by making class presentations as well as providing workshops.
- ❖ The **Library** is usually open for quiet study and research between 8:00 a.m. and 4:30 p.m. except early release Wednesdays. Students who need to work in the library during class times must have a pass from their teacher.
- ❖ **Computers and printers** are available for student use free of charge in the library during school hours.
- ❖ **Oakland Tech website** contains up-to-date information: [www.oaklandtech.com](http://www.oaklandtech.com)
- ❖ **Cyberhigh**: online credit recovery classes. See your counselor to sign up.
- ❖ **College Summit**: college support and planning curriculum during lunch with Mr. Brooks and Ms. Morrison
- ❖ **KUDER** navigation for career planning. See Counselor Johnson.
- ❖ **Transcripts**: Place an order with the recorder five days prior to pickup.

## Social Support Services

In addition to the counseling department, Tech offers:

- ❖ **TechniClinic**: An OUSD nurse, Petronella van Berry, is available in the TechniClinic. The TechniClinic provides Medical, Mental Health, Health Education and Youth Development services to students of Oakland Tech for FREE. The TechniClinic is managed by La Clínica de La Raza, which provides the medical, health education and case management services. Girls, Incorporated of Alameda County/Pathways Counseling Center oversees the mental health component. Telephone (510) 879-1998 or ext. 179.

All TechniClinic services are voluntary. Students must request a blue pass from their teacher during class time to access clinic services. For mental health services, please use Girls, Inc./Pathways Counseling Center's referral form.

Services include:

- First aid/triage, treatment of minor illness or injury
- Physical exams/Sports physicals
- Vision, hearing and dental screening
- Management of chronic illness
- Family planning services
- STD screening and treatment, as well as HIV testing
- Therapy, crisis intervention, consultation
- Alcohol and other drug counseling
- Immunizations
- Health education on a wide variety of topics
- Health insurance enrollment
- Youth Development program including Peer Health Education and Male Involvement Program (MIP)

- ❖ **Student/Family Services:** Translators are available to meet your language needs: Spanish, Cantonese, Vietnamese and Cambodian. Please call 879-8703 for these services.
- ❖ **TUPE:** A program that offers counseling support to students who need assistance to stop smoking tobacco.
- ❖ **Family Resource Center.** Located in Room 3 downstairs, the Family Resource Center is focused on engaging parents in learning, leadership and advocacy activities. Specifically, it is a space where parents will be able to access District and North Oakland resources, participate in workshops, meet and draw support from other parents, use computers, get information about our school and discover new opportunities for involvement. We support groups that offer families longstanding avenues to participation, such as the Parent Student Teacher Association and School Site Council, and hope to create a variety of other forums and structures for involvement as well. By honoring parents as true partners in educating our children, the Family Resource Center hopes to encourage broad active parent participation that is reflective of our student population.

## **SPORTS AND EXTRACURRICULAR OPPORTUNITIES**

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Oakland Tech offers a wide variety of extracurricular and sports programs. In recent years, Oakland Tech has won the Oakland Athletic League (OAL) championships in Football, Boys and Girls' Basketball, Baseball, Softball, Badminton, Tennis and Soccer.

**Expectations for Participation in Extracurricular Activities:** We expect all athletes, class officers, performers, journalists and other participants to be outstanding citizens and role models for all students at Oakland Tech. To be eligible for participation in these activities, students must maintain a C average (2.0) in academic work and cannot receive behavioral referrals. Poor attendance, physical violence or fighting of any kind, possession of drugs or alcohol, or more than two suspensions from school will result in a student becoming ineligible **for any extracurricular activity.**

Eligibility is determined from the preceding marking period's report card and will be monitored by the sponsor/coach of any activity or sport. All eligibility issues will be reviewed by the administration.

### Sports Teams

All student-athletes are required to fill out and submit both the **Preparticipation Physical Evaluation form AND the Health Statement / Insurance Verification and Parent Consent** cards BEFORE THEY CAN EVEN BEGIN TRYING OUT OR PRACTICING WITH ANY TEAM/SPORT. Forms are available at the school office and online at <http://oaklandtech.com/staff/athletics/forms/>

Only one set of forms a year is necessary. Students may have physicals at the TechniClinic; appointments must be made in advance (call 510.879-1998 or ext. 179).

Jim Coplan, [jcoplan@sbcglobal.net](mailto:jcoplan@sbcglobal.net), is the athletic director.

#### Fall Sports:

Boys:		<u>Coach</u>	<u>Email</u>
Cross Country	Varsity	Noah Hinkston	<a href="mailto:nhinkston@hotmail.com">nhinkston@hotmail.com</a>
Football	Varsity	Delton Edwards	
Football	JV	KC O'Keith	<a href="mailto:KC.Okeith@ousd.k12.ca.us">KC.Okeith@ousd.k12.ca.us</a>

#### Girls:

Cheerleading	Varsity	Rosemary Whisenton	<a href="mailto:Rosemary.Whisenton@ousd.k12.ca.us">Rosemary.Whisenton@ousd.k12.ca.us</a>
Cross Country	Varsity	Noah Hinkston	<a href="mailto:nhinkston@hotmail.com">nhinkston@hotmail.com</a>
Tennis	Varsity	Marlin Eagles	<a href="mailto:marlin.eagles@yahoo.com">marlin.eagles@yahoo.com</a>
Volleyball	Varsity/JV	Rosemary Whisenton	<a href="mailto:Rosemary.Whisenton@ousd.k12.ca.us">Rosemary.Whisenton@ousd.k12.ca.us</a>

#### Winter Sports:

Boys:			
Basketball	Varsity	Karega N. Hart	<a href="mailto:Karegahart@aol.com">Karegahart@aol.com</a>
Basketball	JV	TBD	
Wrestling	Varsity	Ashlee Sherman	<a href="mailto:Ashlee.Sherman@ousd.k12.ca.us">Ashlee.Sherman@ousd.k12.ca.us</a>
Soccer	Varsity	Filipe Parker	<a href="mailto:fparker@gmail.com">fparker@gmail.com</a>

#### Girls:

Basketball	Varsity	Valerie Hartsfield	<a href="mailto:bigval2000@yahoo.com">bigval2000@yahoo.com</a>
Basketball	JV	Michael Woolridge	
Cheerleading	Varsity	Rosemary Whisenton	<a href="mailto:Rosemary.Whisenton@ousd.k12.ca.us">Rosemary.Whisenton@ousd.k12.ca.us</a>
Soccer	Varsity	Rob Busa	<a href="mailto:robbusa@msn.com">robbusa@msn.com</a>

#### Spring Sports:

Boys:			
Baseball	Varsity	Eric Clayton	<a href="mailto:coachclayton33@yahoo.com">coachclayton33@yahoo.com</a>
Baseball	JV	Nathaniel Smith	
Golf	Varsity	Michael Essien	<a href="mailto:michael.essien@ousd.k12.ca.us">michael.essien@ousd.k12.ca.us</a>
Lacrosse	Varsity		
Swimming	Varsity	Corine Williams	
Tennis	Varsity	Marlin Eagles	<a href="mailto:marlin.eagles@yahoo.com">marlin.eagles@yahoo.com</a>

Track & Field	Varsity	Noah Hinkston	nthinkston@hotmail.com
Volleyball	Varsity	Gary Hodge	coach_hodge@live.com
Girls:			
Badminton	Varsity	Ashlee Sherman	Ashlee.Sherman@ousd.k12.ca.us
Lacrosse	Varsity		
Softball	Varsity	Rosemary Whisenton	Rosemary.Whisenton@ousd.k12.ca.us
Swimming	Varsity	Corine Williams	
Track & Field	Varsity	Wayne Brooks	Wayne.Brooks@ousd.k12.ca.us

## Clubs

An information session is held early in the year so students can learn about the clubs at Oakland Tech. Clubs at Tech include:

**La Raza:** a multicultural club that focuses on Latino culture and the Spanish-speaking world. All are welcome!

**Interact:** a Rotary-sponsored service club for young people. Made up of members 14-18 or secondary-school age, Interact gives young people an opportunity to participate in fun, meaningful service projects. Along the way, Interact participants develop their leadership skills and initiative while meeting new friends. The word Interact stands for “international action” and today nearly 200,000 young people in more than 110 countries belong to some 8,700 clubs. The goal of international service through Interact is to encourage and foster the advancement of international understanding, goodwill and peace through a world fellowship of youth in the ideal of service.

**Vanishing Children:** a service club that raises funds to help children in Third World countries who daily face the hardships of minimum survival circumstances.

**Silence the Violence:** a school-based club that focuses on prevention of all types of violence. It has three components:

- 1) School assemblies that focus on school-related issues around violence such as theft, profanity, ageism, genderism and disrespect.
- 2) Curriculum--introduction of related topics during homeroom period.
- 3) Prevention message development through contests, posters, art, skits, stories--encourage students to “stop, think and take action to avoid violence, drugs/alcohol and other high risk behaviors that affect personal health.

**Key Club:** A branch of the Kiwanis family, Key Club strives to provide service to the school and the community.

**BSU (Black Student Union):** A club for all students who are interested in community service and learning about the history, past and present, of African American people. The students are working to improve their futures and have a positive impact on our school community and the greater community of Oakland. BSU meets every Thursday at lunch in room 148.

**Boosters:** The Oakland Tech Sports Booster Club exists for the purpose of supporting the school’s athletic programs, its student-athletes and coaches. The Booster Club relies heavily on the dedication and hard work of parent volunteers to help raise money and run events. There are many

different fundraisers run throughout the year including concessions for football and basketball games and merchandise sales.

**Build On:** a non-profit organization that works in conjunction with several school-based clubs across the country. Build On's mission is to enhance education for American youth while providing children of developing countries the opportunity to become self-reliant through education. Club members gain a greater sense of global awareness and participate regularly in service projects to better our community and foster an environment of social awareness.

**Gay Straight Alliance:** The purpose of this club is to create a safe place for GLBTQ youth and allies to express themselves, as well as to raise awareness about stereotypes, discrimination, homophobia and other gender issues.

**Debate Team:** The members practice and compete in statewide competitions that emphasize the techniques of debate and public speaking.

**Mock Trial:** Students practice and participate in competitions that mimic actual legal trials.

**Techbridge:** an after-school program where girls get to work on fun hands-on projects, make new friends, meet role models, take field trips and explore career options. Techbridge makes science, technology and engineering fun! The program will meet Monday afternoons.

**Student Council:** The student council is a group of student-elected members who represent the different organizations and classes in the school. They host dances, organize fund-raisers, decide on the activities for Spirit Week and serve as a forum for student opinions and concerns.

**Class officers:** 9<sup>th</sup>: Students work on fund-raisers and other school/class spirit building activities throughout the school year, 10<sup>th</sup>: The members of the class meet to plan various fund-raisers and school/class activities, 11<sup>th</sup>: Members of this class work to plan the Junior Prom and major fund-raisers and school/class spirit activities, 12<sup>th</sup>: Class members meet to plan and organize the Senior Ball and Senior Class activities; they also organize fund-raisers and school/class spirit activities. All members of each class are welcome to attend meetings.

**Yearbook:** Students work together to establish a theme and then put together a book of pictorial memories.

**The Scribe:** Oakland Tech's student newspaper is published about five times a year.

## **After-School Program**

An extensive and award-winning program of after-school enrichment and remedial programs are funded through a grant from the 21st Century Fund. A schedule is announced in September. For more information, contact Carlos Carmona, director of after-school programs, ext. 109; room 123G.

## ATTENDANCE

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**Daily attendance is critical to student success at Tech.** To achieve and earn credits, it is vital that students attend every class on time every day. Consistent student attendance also generates money for paying teacher and staff salaries, buying books and keeping our school clean and safe. Attendance will be monitored on a daily basis. (However, please do not send your child to school if he or she is contagious).

### School Hours

The first bell rings at **8:25 a.m.** Students are considered tardy after **8:30 a.m.** Students are released at 3:30 p.m. except on minimum days. **Students are released at 1:05 p.m. every first and third Wednesday of the month**, which are minimum days set aside for faculty planning sessions and professional development.

### Excusing Absences

Please call the Attendance Office at 879-3050, ext. 153, 154, or 155 after 8:30 a.m. if your child will be absent from school. This will eliminate receiving a message from the automatic attendance calling system later in the day.

A note written by a parent or guardian is necessary to clear absences. The note must be taken to the Attendance Office before 8:25 a.m. the first day upon returning to school. The note should state the first and last name of the pupil, the reason for the absence and the date(s) the child was absent. Parents/guardians must sign the note and include a daytime phone number. The student will be given a pink slip, which the student must then have signed by all teachers. A pink slip will be issued by the Attendance Office before school from 8:00 a.m. to 8:25 a.m. and at lunch ONLY. Keep the pink slip in your files for the marking period for reference.

Sample:

September 12, 2011
Please excuse my daughter, April Smith, for being absent on September 9, 10, and 11, 2011. She was ill.
Terry Smith
Home 222-3322      Cell (510) 666-1111

### Attendance Calling System

During registration, parents who have not already enrolled in the automated calling system should select a Personal Identification Number (PIN) that allows them access to the system. Each evening, the system calls parents of students who were absent that day. Parents enter student information for a security match, listen to a menu of excuses, and then enter the appropriate number. The messages are offered in English, Spanish, Cantonese, Vietnamese, and Cambodian. Parents must respond by 3 p.m. the following day for the absence to be cleared.

### Excusable Absences

- ❖ Student is ill
- ❖ Quarantine is required by the city or county health department

- ❖ Student medical or dental appointment
- ❖ Funeral of a member of the immediate family (1 day within California; 3 days if outside of the state)
- ❖ Up to 5 days for failure to provide evidence of immunization
- ❖ Participation in religious instruction or exercises
- ❖ Court appearance
- ❖ Religious observance/retreat
- ❖ Student is incarcerated, awaiting a DHP, or on suspension
- ❖ Advance parental notification (Administrative Bulletin 6005)

### **Tardies**

- ❖ Students are expected to be in their seats by the 8:30 a.m. bell so that teaching may begin without disruption. Students who enter the classroom after 8:30 a.m. will be counted tardy by their teacher.
- ❖ Students are considered tardy to class any time they are not in their seat when the bell rings. Students are expected to be on time to all classes. Please see bell schedule for the start time of each class period. Late slips are never written.
- ❖ Students who are 30 minutes late without a valid excuse three or more times are considered truant and will be referred with their parents to the School Attendance Review Team (SART). Truancy is a serious offense and may result in a criminal complaint against a parent who fails to comply with the state attendance requirement. (Administrative Bulletin 6005)

### **Consequences for unexcused absences and tardies**

Student consequences include, but are not limited to: parent notification, assignment to after school detention, Saturday school, restriction from participation in extra-curricular activities, attendance contract, referral to SARB and/or a shortened school day.

### **Yellow Permit to Leave**

During school hours, students who wish to leave campus before the end of the school day **must obtain a Permit to Leave before leaving campus**. Students are to take a note, written by a parent/guardian, to the Attendance Office before school or during lunch. The note must state the date, time and reason the student is to leave campus. This procedure must be followed even if the student plans to leave during lunch. When he/she returns, the Permit to Leave can be used as a note to receive a pink slip for the hours missed. A student who is off campus without a Permit to Leave and is stopped by a truancy officer will be taken to the Truancy Center.

## **STUDENT BEHAVIOR**

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At Oakland Tech we strive to create a safe academic environment where all students are expected to work hard and demonstrate good citizenship at all times. It is our expectation that each member of the Tech community follow and honor standards of behavior based on the principals of honesty, responsibility, integrity and respect. Should individuals fall short of these ideals, we have a system of rules and procedures intended to maintain the health and safety of our community. Students will be held responsible for their behavior while on and around the campus, during school hours, during school excursions and while participating in any school activity. Our goal is to teach and assist students in personal growth and responsibility.

## **OUSD District Policies and Expectations**

Please review the OUSD Parent Guide for district policies and expectations. Copies are available at Registration, in the School Office and from the OUSD Public Information Office at 1025 Second Avenue.

### **Grounds for Disciplinary Action**

All students are subject to disciplinary actions when involved in any of the following acts listed below, while on school grounds or at a school activity, during lunchtime (on or off campus), or while going to or coming from school or any school activity. Severe behavioral infractions may lead to immediate suspension and/or recommendation for expulsion.

- ❖ fighting or threatening to fight
- ❖ electronic recording and posting fights to social media sites
- ❖ using force or violence upon another
- ❖ possession of a dangerous object
- ❖ possession, selling or being under the influence of a controlled substance
- ❖ committing or attempting to commit robbery, stealing or extortion
- ❖ causing damage to school or private property
- ❖ stealing or attempting to steal school or private property
- ❖ possessing or using tobacco or nicotine products
- ❖ committing an obscene act or engaging in habitual profanity
- ❖ possessing or selling drug paraphernalia
- ❖ disrupting the learning environment
- ❖ refusing to leave a classroom when asked
- ❖ plagiarism (using someone's work with sighting the source) and other acts of academic dishonesty.
- ❖ disruption of school activities or defiance of authority
- ❖ knowingly receiving stolen property
- ❖ possession of an imitation firearm that looks like a real gun
- ❖ committing or attempting to commit sexual assault or harassment
- ❖ harassing, threatening or intimidating a student who will be a witness at a DHP

### **Discipline by a Teacher**

For any acts of misconduct, a teacher can:

- ❖ suspend a student from class for two class periods
- ❖ keep a student after school for up to one hour
- ❖ refer the student to the appropriate school administrator
- ❖ following written notice, require a parent/guardian to attend a portion of the school day and accompany the student to class if the student disrupted school activities, willfully defied the valid authority of the teacher or other school personnel engaged in the performance of their duties.

### **Behavior Referrals to the Office**

If a student gets a referral from a teacher, he/she should go to the Assistant Principals' office, sign in, fill out an incident statement and wait to be seen. They must take class work with them or complete the assignment given to them while waiting. The waiting room is to remain quiet at all times. If a student misbehaves in the waiting room then his/her referral consequences will be increased. It is the responsibility of the student to make up work missed when out for any disciplinary reason.

**Bullying**

Bullying is defined as the use of aggression, intimidation and/or cruelty with the deliberate intent of hurting another person verbally, physically or emotionally. Cyber bullying is included in this policy. Students whose behavior disrupts the learning environment, creates substantial disorder, or invades the rights of pupils or school personnel by creating a hostile educational environment will be disciplined. Disruption caused by students behavior and choices on the web are included. This includes disruptive behavior on Facebook, Twitter and all other social networking sites.

**Drug and Alcohol**

It is illegal for students or anyone on the school's campus to possess, use or be under the influence of any controlled substance. Those in violation are subject to suspension and/or arrest.

**Gambling**

Gambling on or around the school grounds will not be tolerated. Students who choose to gamble and/or observe such activities are subject to assignment to detention, Saturday school or suspension.

**Harassment**

The school reserves the right to discipline a student for actions committed off-campus if they are intended to have an effect on a student or they adversely affect the safety and well-being of a student while in school. This policy prohibits student-to-student harassment, whenever it is related to school activity or attendance and occurs at any time. Any student who engages in the harassment of another student is subject to disciplinary action up to and including verbal and/or written warnings and reprimands, counseling, suspension and expulsion.

**Jaywalking**

Students are only allowed to cross the street at controlled intersections. Students who jaywalk may receive a citation.

**Loitering**

Students must leave campus immediately upon dismissal. Students who remain on campus after the end of the school day must be in the company of a teacher, coach, tutor or club sponsor.

**Parking**

Oakland Tech does not provide parking for students. All students must park on the street. The City of Oakland will cite all cars on campus not displaying a valid parking permit and those belonging to students.

**Plagiarism**

Plagiarism is a specific type of cheating and involves presenting others' work as you own, whether in writing, lab assignments, visual art, or other media without identifying the source. Plagiarism is a serious offense and students will be subject to disciplinary measures.

## Lunch Behavior

Oakland Tech has an open campus during lunch period **ONLY**. Students are allowed to leave campus for lunch, but must return on time to the next class. Students who leave campus without a Permit to Leave for any reason will be disciplined. While in the community, students must follow school rules and be respectful of all community members. Students must refrain from entering or disturbing private property.

## Disciplinary Action

School administrators will determine the appropriate disciplinary action after considering the severity of the infraction and other factors. If a sanction more severe than a five-day suspension is considered appropriate, the administration may recommend expulsion to the Pupil Discipline Panel.

## Dress Code

Students shall at all times dress and groom themselves in a manner that is consistent with the District's educational goal of providing a safe and secure educational environment.

- ❖ Skirts, dresses and shorts must NOT be shorter than the student's extended arm (fingertips)
- ❖ Clothes shall conceal undergarments at all times and no bare midriffs. See-through fabrics, halter tops, and other revealing clothing are not to be worn to school.
- ❖ Pajamas are not to be worn to school.
- ❖ Shoes or sandals must be worn at all times. No slippers or house shoes.
- ❖ Wearing of any attire, slogans, initials, colors or jewelry that advocate gang participation, use of drugs, alcohol or vulgarity is prohibited. Items shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive. Such items will be confiscated or the student will be sent home to change.
- ❖ Headgear, hats, visors and sunglasses are not allowed in the classroom unless it is necessary for medical or religious reasons.
- ❖ Wave caps ("do rags"), hairnets and bandanas are not allowed on campus.

**Students who do not comply with these rules will be asked to change or to go home to change.**

## Securing Personal Belongings

**Lockers:** Oakland Technical High School has a limited number of hall lockers. Students are assigned a locker by the Treasurer on a first-come basis at registration and at the beginning of the school year if any are available. Students are not permitted to share lockers. Do not share your combination with others and refrain from putting valuable items (iPods, cell phones, purses etc.) in your locker. Personal locks are not permitted on lockers and will be removed if used. P.E. locks, which must be used on P.E. lockers, will be distributed and collected by P.E. teachers. There is a \$7 charge for all locks that are not returned. **Oakland Technical High School is not responsible for lost or stolen items**, therefore students must make sure that the locker is secure before they leave.

**Valuables:** Students are not to bring items of value or large sums of money to school. These items are often stolen, and sometimes lost or damaged. The school will not be responsible for any personal items brought on campus or for the investigation of stolen items. Instruction will not be stopped to recover items.

**Lost and Found:** If a student loses an item he or she can check the lost and found in the Counseling Office. All items will be held for one semester only. At the end of each semester all items remaining in the lost and found will be donated to charity. The lost books will be returned to the bookroom.

### **All Electronic Devices**

Anything that interferes with the educational process cannot be brought to school. Teachers, security and school officials will confiscate these items. Confiscated items may be held for the day, until the end of the semester or returned only to a parent or guardian upon a conference with an administrator.

- ❖ **iPods, CD/MP3 players, and video cameras, including those on cell phones, are not to be seen or heard and are at your own risk.**
- ❖ **Cellular phones must be turned off during school hours and not seen.**

### **Cell Phones**

Parents are asked to PLEASE not call students during the school day. It is distracting when a cell phone goes off during class. If parents need to contact a student please call at lunchtime or call the Main Office at 879-3050 and your child will be given a message.

**Cell phones should NOT be used and MUST be turned off during class time.** Earpieces should not be seen or used in class. NO student is allowed to talk on a cell phone or text during class. A cell phone should not be heard in class. Students are not allowed to go into the hall to answer phones during class time. Students not adhering to these rules will be subject to suspension, assignment to Saturday school and/or confiscation of the phone. Refusal to give a teacher, Administrator or Security Officer a phone once it has been requested may result in suspension.

Cell phones must not be used to tape incidents that occur on campus without the prior consent of all persons involved. Using a phone to record a fight will result in disciplinary actions.

## **TECH TREASURY**

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Tech's Treasury manages funds for student-related items and services, including: uniform sales, yearbook sales, lost textbook payments, PSAT and Advanced Placement exam fees, prom/dance ticket sales, sports event ticket sales, student club funds. Rosemary Whisenton, extension 119, is Tech's Treasurer.

The Treasurer accepts cash only. Receipts are provided for payments that apply to one individual only, such as payments for lost textbooks. Payments are logged on a master list when many students are paying for the same item, such as yearbooks and test registration fees (PSAT, Advanced Placement exams). For these items, an individual receipt will be provided upon request. Receipts are not provided for tangible items, such as uniforms or event tickets. Receipts are needed for all refunds.

**Treasury Hours:** The Treasury is open for students and parents to transact business every school day:

- Regular schedule days: lunch time and after school (game days excluded)
- Minimum days (1st & 3rd Wednesdays): after school

During the first two weeks of the school year, the Treasury is also open for one hour after the final bell each school day.

**Lockers:** The Tech Treasurer also manages locker assignments. Students may obtain locker assignments at Registration, or by visiting the Treasury during the first two weeks of the school year, space permitting. Students keep the same locker while in attendance. Students can request a new locker combination from the Treasurer.

## SAFETY, HEALTH AND TRANSPORTATION

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### ID Badges

Many of our safety concerns are a result of non-students being on our campus. It is unacceptable to have the safety of our community compromised by trespassers. All staff and students are required to have **their picture identification badges on their person at all times**. Every student must have his/her picture taken for this ID badge upon registration at Tech. Students must be able to produce their ID badges at all times while they are on campus. Oakland Tech will provide ID badges.

### Visiting Campus

**All visitors to the school must sign in at the School Office to obtain a visitor's badge before proceeding on to campus.** Siblings or visitors under 21 years of age, unless accompanied by a parent or adult, are not allowed on campus.

### Visiting Classrooms

**Classroom visits must be prearranged with the teacher.** Visitors need to obtain a visitor's badge in the school office before entering the school.

### Security Incidents

To report a security incident, contact Tech's head of security, Fred Trotter, 879-3050, or Tech's OUSD School Resource Officer (510) 879-3050.  
OUSD Anonymous Tip Line (510) 532-4867

### Medications and Minor Emergencies

OUSD has a school nurse, Ms. Petronella Van Berry, stationed in the TechniClinic and offers on-site health services through TechniClinic, managed by La Clínica de la Raza. See Social Support Services on page 21 for TechniClinic details. If a student becomes too ill to remain in class, he or she must obtain a blue pass from the teacher and report to the TechniClinic.

- ❖ TechniClinic staff will provide immediate care for minor emergencies.
- ❖ Administration of prescription medication during school hours is also managed through the TechniClinic, provided a note from the child's physician and parent is on file and the medication is in the original container.

### School Closure for Emergencies

School closing information will be conveyed via emergency radio stations, such as KCBS (740 AM), KGO (810 AM) or KNBR (680 AM).

## Major Emergencies and Disasters

Oakland Tech has a School Site Safety Plan on file in the Principal's office. In a major disaster:

- ❖ Students will only be released to individuals listed on the student's Emergency Card.
- ❖ Al Kyte Field (Tech's football field) is the neighborhood Disaster Command Post.
- ❖ All students will gather on the football field. The school will contact parents to ask that students be picked up. Students will only be released to individuals who are listed on the students' Emergency Cards. All adults coming to pick up students in the case of an emergency MUST show their identification card.
- ❖ **In the event of a disaster, please do not call the school or make personal arrangements with your child without contacting a school official.** As soon as possible, someone from the school will contact parents following a disaster, or information will be conveyed via emergency radio stations, such as KCBS (740 AM), KGO (810 AM) or KNBR (680 AM).

## Emergency Cards ARE Important!

Emergency cards are the final word on who is authorized as a contact in an emergency. Only parents, guardians or individuals listed on the card may sign out a student from school.

Keeping the emergency card up to date with your latest phone number and address is also critical, should an emergency arise. To make changes to your card, please bring or mail to the Attendance Office evidence of your new information (utility bill, phone bill, etc.)

Make a note of your student's emergency contacts:

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## AC Transit Buses

AC Transit provides bus service to Tech via routes 12, 51A, 61, 651, 657 and 662. Routes in the 600s are special school routes. See the AC Transit website, [www.actransit.org](http://www.actransit.org), for route maps and schedules.

Students age 5-18 are eligible for a heavily discounted monthly bus pass. The pass is no longer available at retail outlets; students must register with AC transit for the Clipper card. Documentation for proof of eligibility (Birth Certificate, Passport, State ID, Military Dependent Card, or Alien Registration Card) is required. See [www.actransit.org](http://www.actransit.org) for details.

## **PLANNING FOR GRADUATION, COLLEGE AND BEYOND**

Planning for the day AFTER your student graduates from Oakland Tech really begins BEFORE he or she arrives. You and your student should regularly discuss the student's post-high school goals—whether it is college, vocational training or work. Suggest that your student speak with people who are working in fields that your student might be interested in to find out what training is required. It is critical that you and your student fully understand what courses your student will need to pass not only for high school graduation, but also for college admission or work opportunities.

### **College Prep Course Load**

See admission requirements for University of California (UC), California State universities (CSU) and other schools on page 13.

### **College Entrance Testing**

Many colleges require students take college admission exams. There are three types of college admission exams: SAT I, a 3-hour test; SAT II subject test, a 1-hour test of specific subject matter; and the ACT. Students should check the entrance requirements of the colleges they are considering. Many colleges require students to take a math, writing and one other SAT II test. The SAT I, SAT II and ACT are given several times a year. (See schedule on page 37). A fee is charged to take these exams but fee waivers are available to eligible students. Students should check with their counselor for details.

The PSAT is given to all 10th graders in the fall. It is a pre-SAT exam and gives students an idea of how they might do on the SAT. Students who do well on the PSAT taken in the 11th grade are eligible for National Merit Scholar Awards.

Students who do well on the STAR tests are eligible for state scholarship grants up to \$1000 a year.

### **College Resource Center**

Located in Room 123G up the stairs in the library, the Early Academic Outreach Program (EAOP), the Educational Guidance Center (EGC), the School University Partnerships (SUP) and Upward Bound (UB), all UC-sponsored outreach programs available to Tech students, have joined together to staff the center, which is also supported by Oakland Tech and the Oakland Unified School District. The center offers Tech students college counseling, college prep workshops, college application help, college tours, scholarship and financial aid information, four-year and community college information, individual counseling and individual academic plans. Students are encouraged to come to the center during staffed hours.

### **College Fair**

Tech's College Fair, attended by information and admissions officers from a variety of colleges and universities, will be held on October 5. 1-3 p.m. Parents are welcome to attend.

### **Road to College Program**

Evening talks September 29 and October 12 by college admissions experts on the college admission process, geared to junior and senior students and their parents and guardians,.

### **College Alumni Reunion**

An annual event in January where recently graduated Tech students return to campus and meet with seniors to share their college experiences and offer tips and advice.

## 11th Grade Checklist for College Admission\*

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\*Special thanks to the East Bay Consortium of Educational Institutions and the OUSD High School Success Guide

### OCTOBER

- ❖ Sign up and take the PSAT
- ❖ Meet with counselor to evaluate your transcript for college preparation
- ❖ Make sure you are taking the courses you need for college admission
- ❖ Attend the College Information Day at UC Berkeley

### NOVEMBER

- ❖ Talk with friends, family, counselors about your college plans and how they might help.
- ❖ Keep a list of colleges and classes that you are interested in. You can find information in the Counseling Office, library or on the Internet.

### DECEMBER

- ❖ Write to college admission offices for information, catalogs and visitation dates.
- ❖ Plan college campus visits with your family or check with your counselor for special trips organized for Oakland Tech/Oakland high school students.

### JANUARY

- ❖ Visit college campuses during the semester break.
- ❖ Review your PSAT scores with your math and English teachers.
- ❖ Plan a strategy for getting the SAT I scores you want. Check with your counselor for SAT review programs.

### FEBRUARY/MARCH

- ❖ Register for the SAT I and SAT II/ACT tests.
- ❖ Choose your top 5 colleges.
- ❖ Plan visits during the spring break, and collect information on each college.
- ❖ Explore careers in more depth by talking to people using the skills you would like to develop, or by reading.

### APRIL/MAY

- ❖ Visit distant colleges during the spring break (some colleges can arrange for you to stay overnight in the dorms for your visit).
- ❖ Review your SAT I scores and GPA with your counselor to determine your eligibility. Also review your transcripts.
- ❖ Attend the 510 College Connection Fair at Saint Mary's College in Moraga.

### MAY–AUGUST

- ❖ Continue to collect information on your top college and career choices.
- ❖ Contact graduating seniors who are going to college; they are a great source of information and may be open to assisting you in a campus visit in the fall.
- ❖ Begin to think about Senior Project

## 12th Grade Checklist for College Admission\*

### SEPTEMBER

- ❖ Meet with your counselor to evaluate your records for the University of California a-g requirements.
- ❖ Make sure you are taking the correct classes for your college choices.
- ❖ Write to college admission offices for applications and housing information. Many colleges now allow you to apply online.
- ❖ Develop a calendar/schedule noting important application deadlines for each college, scholarships and tests.
- ❖ Register to take admission tests (SAT I, ACT and SAT II) for your college choices.
- ❖ Formalize thinking around Senior Project

### OCTOBER

- ❖ Attend the College Information Day event at UC Berkeley
- ❖ Research scholarships and write for applications
- ❖ Begin work on autobiographic essay for college applications
- ❖ Seek scholarships
- ❖ Take admissions tests

### NOVEMBER

- ❖ File University of California and California State University applications between 11/1 and 11/30. Private colleges have different filing dates, so check with each school.
- ❖ Fill out preliminary transcript requests at registrar's office, showing college work completed for prior years.
- ❖ Take admissions or achievement tests

### DECEMBER

- ❖ Begin preparing for financial aid procedures (FAFSA). Gather income tax records, family and your income figures. Familiarize yourself with types of financial aid and how to apply. Request forms from individual colleges.
- ❖ Ask teachers and counselors to complete recommendations for you, if needed, for scholarships and/or admissions. Please do so early in the month so that they have adequate time to complete the recommendations.
- ❖ Take achievement tests

### JANUARY/FEBRUARY

- ❖ Apply for financial aid (fill out the FAFSA form for state and federal aid).
- ❖ **SUBMIT YOUR FAFSA application BETWEEN JANUARY 1 AND MARCH 2.**
- ❖ Write a thank you note to all who wrote letters of recommendation for you.

### MARCH

- ❖ Submit all supplementary documents to colleges and financial aid institutes (copy of income tax forms, transcript). All materials should be forwarded to all the colleges to which you are applying.
- ❖ Apply for scholarships

## APRIL/MAY

- ❖ APRIL 1 DEADLINE to apply for EOP at state colleges. Submit supplementary forms.
- ❖ Admissions notifications usually are sent by the end of March for most colleges and universities.
- ❖ MAY 1 is the official deadline for letting most colleges and universities know if you plan on attending.
- ❖ Request final transcripts be sent to the college of your choice the last two weeks of school.
- ❖ **Check with your counselor for local resources that can help you and your student complete the college preparation and application process.**

## College Resources on the Internet

<a href="http://www.act.org">www.act.org</a>	<a href="http://www.peralta.cc.ca.us">www.peralta.cc.ca.us</a>
<a href="http://www.californiacolleges.edu">www.californiacolleges.edu</a>	<a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>
<a href="http://www.calstate.edu">www.calstate.edu</a>	<a href="http://www.fastweb.com">www.fastweb.com</a>
<a href="http://www.ccsf.edu">www.ccsf.edu</a>	<a href="http://www.sfsu.edu">www.sfsu.edu</a>
<a href="http://www.collegeboard.com">www.collegeboard.com</a>	<a href="http://www.soar2college.org">www.soar2college.org</a>
<a href="http://www.edfund.org">www.edfund.org</a>	<a href="http://www.stmarys-ca.edu">www.stmarys-ca.edu</a>
<a href="http://www.collegeview.com">www.collegeview.com</a>	<a href="http://www.teamnl.com">www.teamnl.com</a>
<a href="http://www.csumentor.edu">www.csumentor.edu</a>	<a href="http://www.ucop.edu/pathways">www.ucop.edu/pathways</a>

## Scholarship Opportunities

The Counseling Office has a list of scholarships, eligibility requirements, applications and deadlines. You can also find a list of scholarships online at [oaklandtech.com](http://oaklandtech.com). You and your student should discuss your interest in potential scholarships with your student's counselor early in the student's senior year. A scholarship coordinator is also available to assist you and your student in applying for scholarships.

## College Testing Schedule

### SAT Registration Deadlines [www.collegeboard.com](http://www.collegeboard.com)

<u>Test Dates</u>	<u>Test</u>	<u>Registration Deadline</u>	<u>Late Registration (</u>
October 1, 2011*	SAT & Subject Tests	September 9	September 21
November 5, 2011*	SAT & Subject Tests	October 7	October 21
December 3, 2011	SAT & Subject Tests	November 8	November 20
January 28, 2012	SAT & Subject Tests	December 30	January 13
March 10, 2012*	SAT only	February 10	February 24
May 5, 2012*	SAT & Subject Tests	April 6	April 20
June 2, 2012 *	SAT & Subject Tests	May 8	May 22

### ACT Registration Deadlines [www.actstudent.org](http://www.actstudent.org)

<u>Test Date</u>	<u>Registration Deadline</u>	<u>Late Registration</u>
September 10, 2011*	August 12	August 26
October 22, 2011*	September 16	September 30
December 10, 2011*	November 4	November 18
February 11 2012*	January 13	January 20
April 14, 2012*	March 9	March 23
June 9, 2012*	May 4	May 18

\*Test administered at Oakland Tech

## Pre-College Outreach Programs

The following programs serve Oakland Tech students; many start assisting students as freshmen and some programs have summer components. Tech's College and Career Center is located in Room 123G in the library.

**Educational Guidance Center (EGC)**, UC Berkeley: Advisors work with individuals and groups of students to pursue a post-secondary education. Offers transcript evaluation, course planning, college application and financial aid workshops, and field trips to colleges. Office in Tech's College and Career Center. <http://students.berkeley.edu/outreach/egc>.

**Early Academic Outreach Program (EAOP)**, UC Berkeley: Assists students from under-resourced communities to prepare for college admission. Offers academic advising; academic enrichment; entrance exam test prep; and assistance with the college choice, application and financial aid process. Office in Tech's College and Career Center. <http://students.berkeley.edu/apa/apa%20home/eaop>.

**Upward Bound**, UC Berkeley: Provides academic support, college motivation and counseling, career advising, social/cultural activities, and detailed college admission assistance. Office in Tech's College and Career Center. <http://upwardbound.berkeley.edu>.

**Transfer Scholars Program (TIP)**, UC Berkeley: Empowers students to succeed in community college and transfer to four-year colleges and universities. Provides guidance, support and activities to seniors to smooth the transition from high school to community college. Offers assistance with the enrollment process, college tours and trips to take assessment exams, assistance with applying for financial aid, and referrals to college student support services. Office in Tech's College and Career Center. <http://cep.berkeley.edu/SUPP>.

**College Summit**: Helps build a college-going culture. Trains "peer leaders" on how to write a personal statement, create a college list, complete a practice college application and learn about financial aid. These students return to campus to support their peers. [www.collegesummit.org](http://www.collegesummit.org).

**East Bay Consortium/Cal-SOAP (EBC)**: Provides college awareness and financial aid presentations. Holds a Cash for College financial aid workshop at Tech in January/February. College advising is available. [www.eastbayconsortium.org](http://www.eastbayconsortium.org).

**College Track**: Serves students from underserved populations through academic support, leadership training, community service and extracurricular involvement. [www.collegetrack.org](http://www.collegetrack.org)

**Peers Assisting Students to Succeed (PASS)**: Through the Leadership class, trained Tech juniors and seniors help create a college-going culture. Supported by Kids First Oakland. [www.kidsfirstoakland.org](http://www.kidsfirstoakland.org).

**BUILD**: Provides real-world entrepreneurial experience that empowers youth from under-resourced communities to excel in education, lead their communities and succeed professionally. In-school elective, grades 9–12. [www.build.org](http://www.build.org)

## OPPORTUNITIES FOR PARENT INVOLVEMENT

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O. T. does not just stand of Oakland Tech—it is our invitation to do **One Thing** to maximize the success of your student and the Tech community. The best way to do One Thing is to become involved with the PTSA.

### Parent Teacher Student Association (PTSA)

The PTSA provides a forum for parents, guardians, teachers, students, staff and community members to share ideas and concerns for the betterment of Oakland Tech. Working together, PTSA members have provided the Oakland Tech Community with multiple enhancements. These include:

- Parent Patrol
- Performing Arts Committee
- Field of Dreams Project
- Tech Website
- Sports Booster Club
- College Mentoring
- Career Fair
- Grants supporting staff, students, clubs, athletic teams and school technology
- Fundraising: Annual Fund Drive, eScrip, Online Giving (contribute now at [www.oaklandtech.org](http://www.oaklandtech.org))
- Annual Auction
- School Beautification

We encourage you to get **involved**. With so many great things happening at Tech, it's easy to find One Thing to do to make a difference for the students and the larger Tech community. Oakland Tech has a rich and diverse academic, social and extra-curricular program. These things don't just happen—they take the energy and ideas of people like us.

**PTSA Meetings** are held the 2nd Monday of the month, at 7 p.m. in the Library. This is a great way to find out how to get involved as well as get a monthly update of school activities. If you cannot attend, there are plenty of ways to contribute and stay involved. Contact: Terry Cullinane at 510-531-8976 or [DoubleWServices@gmail.com](mailto:DoubleWServices@gmail.com). Here's to a great year!

Terry Cullinane, PTSA President

### PTSA Yahoo! Group

For *fast* communication about Tech, join the PTSA Yahoo! Group—you do not need to be a PTSA member to join. This is the forum that administrators, parents, teachers and students use to share information and communicate about needs and happenings at Oakland Tech. To receive emails, click the **Yahoo! Groups! Join Now!** button on the [www.oaklandtech.com](http://www.oaklandtech.com) home page or send an email to [OaklandTechPTSA-subscribe@yahoogroups.com](mailto:OaklandTechPTSA-subscribe@yahoogroups.com) from the email address that you want to use to receive messages.

### PTSA Executive Committee:

President:	Terry Cullinane	531-8976	doublewservices@gmail.com
Vice President:	Chris Vernon	219-0120	vernfami@pacbell.net
Recording Secretary:	Tracy Dearman	499-8601	tdearman@hsmsf.com
Treasurer:	Tom Wenzel	601-0574	TPWenzel@lbl.gov
Financial Secretary:	Gail Elliott	261-3440	nubiangrey39@yahoo.com
Development:	Helena Starc	366-4522	starc@pacbell.net
Membership:	Julie Parker	420-0431	juliepar@gmail.com
	Cathy Shadd Rosenfield	710-5393	cshadd@gmail.com
Communications:	Ronnie Spitzer	653*0935	rcspitzer@yahoo.com

### **Parent Communications**

Look for the quarterly publication **Bulldog Bytes** in the mail to keep up to date on school happenings. And this year, the PTSA is inaugurating **Bullhorn**, a weekly email blast with timely information. Also, check [www.oaklandtech.com](http://www.oaklandtech.com) on a regular basis.

### **PTSA Parent Directory**

To make it easier to communicate with other parents, the PTSA will put on the website a password-protected directory of members' email and/or telephone numbers. The password will be available only to Tech PTSA members. Members wishing to opt out should do so on the PTSA membership application.

### **Family Resource Center**

Located in Room 3 downstairs, the Family Resource Center is focused on engaging parents in learning, leadership and advocacy activities. The Family Resource Center is where parents can access District and North Oakland resources, participate in workshops, meet and draw support from other parents, use computers, get information about our school and discover new opportunities for involvement. We support groups that offer families longstanding avenues to participation, such as the PTSA and Collaborative School Site Council, and hope to create a variety of other forums and structures for involvement as well. By honoring parents as true partners in educating our children, the Family Resource Center encourages broad active parent participation that is reflective of our student population.

### **Collaborative School Site Council (CSSC)**

This team of teachers, parents, administrators, classified staff and students is responsible for determining and overseeing the Single Plan for Student Achievement and state and federally funded programs. The CSSC provides excellent opportunities for leadership experiences, especially for students. As with any decision making body, attendance is mandatory at each monthly meeting. Elections to the CSSC are held in fall at the first PTSA meeting of the year. If you are a candidate for election, you must be present at this meeting. If you are interested in sitting on the council, please contact Principal Sheilagh Andujar at Ext. 128.

### **African American Student Action Planners (AASAP)**

A committee of parents, teachers, administrators and students that work to support students of African descent. The goals of this group are to increase the numbers of students who graduate from Oakland

Tech with the necessary skills to attend college as well as instill a sense of academic urgency and educational pride in students. If interested, please contact Ms. Morrison at Ext. 111.

### **Parent Patrol**

A program of the PTSA, parent volunteers monitor the halls and grounds during the day on flexible shifts. Since it was started several years ago, the Parent Patrol has helped improve student decorum at Oakland Tech. Shifts are as short as one hour per week. Volunteers are always needed! Please contact Parent Patrol coordinators Chris Vernon, 219-0120, vernfami@pacbell.net, Josie Sommer, 601-0574, Jssmmr@gmail.com, or head of security, Fred Trotter, 879-3050, if you are interested.

### **Sports Booster Club**

A committee of parents who promote and support the athletic programs and co-curricular activities, usually meets on the third Wednesday of the month at 6 p.m. in the Library. Contact Dan Williams at danwill@berkeley.edu if interested.

### **Performing Arts Committee**

A committee of parents, teachers, staff and community partners works to build the arts program at Tech. Meetings are typically once a month at 7:30 a.m. in the Principal's Conference Room. For more information, contact Bonnie Trinclisti at 547-2313 or trinbrekke@sfo.com.

### **Auction Committee**

The biggest PTSA fundraising event of the year will be held in March, date to be announced. Monies help support Oakland Tech programs. To work on this committee contact co-chair Ann Brekke Yungert, 510-531-4100, or ann.yungert@sbcglobal.net.

### **Field of Dreams**

Join the effort to complete Tech's exciting new home baseball and softball complex down the street at the Carter field. The Field of Dreams project needs your investment of sweat equity and financial support. The baseball field is completed and now we are starting Phase 2—the girls' softball field. Contact Coach Eric Clayton at 867-0917 or ericlgc1@sbcglobal.net for more information.

### **Shop for Tech!**

A portion of every purchase is donated to our school at NO COST to you. There are many options—everyone can participate:

**Safeway and Pak'N'Save:** register your Club Card with eScrip at [www.escrip.com](http://www.escrip.com). Don't have your Club Card? Call Safeway at 877-723-3929 and they can look up the number for you.

**Lucky, FoodMaxx, and SaveMart:** get a SHARES card at the main office. Swipe it at the check out every time you shop.

**Online:** go to the eScrip Online Mall at [shopping.escrip.com](http://shopping.escrip.com) and choose from hundreds of popular merchants.

### **Recycle for Tech!**

Bring empty ink cartridges, old cell phones, iPods, laptops, digital cameras, and GPS devices to the main office. We'll recycle them and earn money for Tech. The more items we collect, the more money we can raise for our school.

## OAKLAND TECH FACULTY LIST

	<i>Room</i>	<i>Ext.</i>
<b>Austin, Tara Connelly</b> <i>English</i> Tara.Connolly@ousd.k12.ca.us	226	226
<b>Bailey, Kathleen</b> <i>English</i> Kathleen.Bailey@ousd.k12.ca.us	231	231
<b>Balano, Aaron</b> <i>English</i> Aaron.Balano@ousd.k12.ca.us	T-7	451
<b>Berkner, Jessa</b> <i>Drama</i> jessabri@gmail.com	A3	310
<b>Bhasin, Sona</b> <i>Mathematics</i> Sona.Bhasin@ousd.k12.ca.us	238	238
<b>Bojorquez, Judith</b> <i>World Languages</i> Judith.Bojorquez@ousd.k12.ca.us	202	202
<b>Bover-Macho, Carlos</b> <i>Physical Education</i> Carlos.Bover-Macho@ousd.k12.ca.us	Gym	320
<b>Borens, Jennifer</b> <i>Special Education</i> Jennifer.Borens@ousd.k12.ca.us	129	129
<b>Broderick, Timothy</b> <i>Special Education</i> Tim.Broderick@ousd.k12.ca.us	224	224
<b>Brooks-Pines, Renita</b> <i>Fine Arts</i> Renita.Pines@ousd.k12.ca.us	134	134
<b>Brown, Charles</b> <i>Chemistry</i> Charles.Brown@ousd.k12.ca.us	S11	450
<b>Byrd, David</b> <i>Music</i> David.Byrd@ousd.k12.ca.us	A6	313

	<i>Room</i>	<i>Ext.</i>
<b>Chacana, Max</b> <i>Science Shop</i> Max.Chacana@ousd.k12.ca.us	S-1	454
<b>Chan, Ron</b> <i>Fine Arts</i> Ronald.Chan@ousd.k12.ca.us	133	133
<b>Chi, Noimi</b> <i>Mathematics</i> Noimi.Chi@ousd.k12.ca.us	241	241
<b>Coplan, James</b> <i>Athletic Director</i> James.CoplanJr@ousd.k12.ca.us		
<b>Chukwu, Peter</b> <i>Conceptual Physics</i> Peter.Chukwu@ousd.k12.ca.us	S-2	455
<b>Davidson, Marylouisa</b> <i>World Languages</i> Mary.Davidson@ousd.k12.ca.us	135	135
<b>Debro, Keith</b> <i>Special Education</i> Keith.Debro@ousd.k12.ca.us	TP-3	447
<b>DeLeeuw, David</b> <i>Science</i> David.DeLeeuw@ousd.k12.ca.us	217	217
<b>DeMarinis, Franco</b> <i>Physics</i> Franco.DeMarinis@ousd.k12.ca.us	P-7	443
<b>Diaz, Josue</b> <i>Science</i> Josue.Diaz@ousd.k12.ca.us	S-13	449
<b>Evans, Lawrence</b> <i>Science</i> Lawrence.Evans@ousd.k12.ca.us	216	216
<b>Fairly, Richard</b> <i>Science Shop</i> <u>Richard.Fairly@ousd.k12.ca.us</u>	P-4	208

	<i>Room</i>	<i>Ext.</i>
<b>Francisco, Evelyn</b> <i>Mathematics</i> Evelyn.Francisco@ousd.k12.ca.us	P-2	322
<b>Friedman, Patrick</b> <i>Social Science</i> Patrick.Friedman@ousd.k12.ca.us	237	237
<b>Gong, Nate</b> <i>Social Science</i> Nate.Gong@ousd.k12.ca.us	105	105
<b>Greene, Mary</b> <i>Special Education</i> Mary.Greene@ousd.k12.ca.us	207	207
<b>Hall, Steve</b> <i>Resource</i> Stephen.Hall@ousd.k12.ca.us	S-4	306
<b>Harris, Clarence</b> <i>Mathematics</i> Please call instead of email.	A-5	312
<b>Haugen, Elizabeth</b> <i>English</i> Elizabeth.Haugen@ousd.k12.ca.us	104	104
<b>Hayes, Laura</b> <i>Mathematics</i> Laura.Hayes@ousd.k12.ca.us	229	229
<b>Heyman, Ariel</b> <i>Biology</i> Ariel.Heyman@ousd.k12.ca.us	136	136
<b>Hovanessian, Vaughn</b> <i>Mathematics</i> Vaughn. Hovanessian@ousd.k12.ca.us	206	206
<b>Howeth, Nischala</b> <i>English/Drama</i> Nischala.Howeth@ousd.k12.ca.us		
<b>Hurlbutt, Lauren</b> <i>English/ Cal. History</i> Lauren.Hurlbutt@ousd.k12.ca.us		

	<b>Room</b>	<b>Ext.</b>
<b>Joe, Marietta</b>	A-4	311
<i>English</i>		
Marietta.Joe@ousd.k12.ca.us		
<b>Kappner, Tania</b>	225	225
<i>English</i>		
Tania.Kappner@ousd.k12.ca.us		
<b>Keeran, Kathy</b>	210	210
<i>Science</i>		
Kathryn.Keeran@ousd.k12.ca.us		
<b>Krumbein, Lindsay</b>	A-3	310
<i>Drama</i>		
Lindsay.Krumbein@ousd.k12.ca.us		
<b>Kuchera, Catherine</b>	139	139
<i>World Languages</i>		
Cathrine.Kuchera@ousd.k12.ca.us		
<b>Laub, David</b>	205	205
<i>Mathematics</i>		
David.Laub@ousd.k12.ca.us		
<b>Lopez, Isabel</b>	228	228
<i>World Languages</i>		
Isabel.Lopez@ousd.k12.ca.us		
<b>Lubin, Dorothy</b>	211	211
<i>Physiology</i>		
Dorothy.Lubin@ousd.k12.ca.us		
<b>Mann, Natalie</b>	236	236
<i>Mathematics</i>		
Natalie.Mann@ousd.k12.ca.us		
<b>Merrill, Parker</b>	S-3	305
<i>Science</i>		
Parker.Merrill@ousd.k12.ca.us		
<b>Miller, Eldica</b>	138	138
<i>Fine Arts</i>		
Eldica.Miller@ousd.k12.ca.us		
<b>Minae, Ardeshir</b>	105	105
<i>Mathematics</i>		
Ardeshir.Minaie@ousd.k12.ca.us		

	<b>Room</b>	<b>Ext.</b>
<b>Nigro, Franco</b>	146	146
<i>Italian</i>		
Franco.Nigro@ousd.k12.ca.us		
<b>Nicholas, Brennan</b>	137	137
<i>English</i>		
Brennan.Nicholas@ousd.k12.ca.us		
<b>Nixon-Holtan, Maureen</b>		
<i>Science</i>	218	218
Maureen.Nixon-Holtan@ousd.k12.ca.us		
<b>O'Keith, KC</b>	219	219
<i>Social Science</i>		
<b>Onyeador, Emmanuel</b>		
<i>Computer Prog.</i>	102	102
Emmanuel.Onyeador@ousd.k12.ca.us		
<b>Orle, Karina</b>	S-2	455
<i>Biology/Physiology</i>		
Karina.Orle@ousd.k12.ca.us		
<b>Pasternak, Harry</b>	222	222
<i>Government/Econ</i>		
Harry.Pasternak@ousd.k12.ca.us		
<b>Phan, Tuyet Linh</b>	204	204
<i>Mathematics</i>		
Tuyet-Linh.Phan@ousd.k12.ca.us		
<b>Powell-Thomas, Lori</b>	P-2	322
<i>Mathematics</i>		
<b>Price, Martel</b>	148	148
<i>History/Leadership</i>		
Martel.Price@ousd.k12.ca.us		
<b>Quinney, Darlene</b>	Girls' Gym	315
<i>Physical Ed</i>		
Darlene.Quinney@ousd.k12.ca.us		
<b>Rocke, Brooke</b>	S-4	306
<i>Resource</i>		
Brooke.Rocke@ousd.k12.ca.us		
<b>Ruggiero, Kathryn</b>	P-1	321
<i>World Languages</i>		
Kathryn.Ruggiero@ousd.k12.ca.us		

	<b>Room</b>	<b>Ext.</b>
<b>Sherman, Ashlee</b>	320	
<i>Physical Ed</i>	Boys' Gym	
Ashlee.Sherman@ousd.k12.ca.us		
<b>Silkiss, Vicki</b>	144	144
<i>World Languages</i>		
Vicki.Silkiss@ousd.k12.ca.us		
<b>Sims, Linda</b>	S-4	306
<i>Resource English</i>		
Linda.Sims@ousd.k12.ca.us		
<b>Smith, David</b>	201	201
<i>Mathematics</i>		
David.Smith@ousd.k12.ca.us		
<b>Snow, Joyce</b>		
<i>English</i>		
Joyce.Snow@ousd.k12.ca.us		
<b>Snyder, Deirdre</b>	136	136
<i>World Languages</i>		
Deirdre.Snyder@ousd.k12.ca.us		
<b>Stewart, Amaju</b>	S-12	453
<i>Science</i>		
Amaju.Stewart@ousd.k12.ca.us		
<b>Stubblefield, Douglas</b>	220	220
<i>English, World History</i>		
Douglas.Stubblefield@ousd.k12.ca.us		
<b>Sutton, Jeremy</b>	TP4	448
<i>English</i>		
Jeremy.Sutton@ousd.k12.ca.us		
<b>Templeton, Meriel</b>	S-7	
<i>Special Education</i>	594-9975	
Meriel.Templeton@ousd.k12.ca.us		
<b>Travick, Sonja</b>	Dance Rm	319
<i>Physical Education</i>		
Sonja.Travick@ousd.k12.ca.us		
<b>Thomas, Lewis</b>	Old Clinic	157
<i>School-to-Career</i>		
Lewis.Thomas@ousd.k12.ca.us		

**Wann, Wei**      **Room Ext.**  
221 221  
*World Languages*  
Wei.Wann@ousd.k12.ca.us

**Warner, Rock**      223 223  
*English*  
Please call instead of email.

**Wing, Joel**      239 239  
*Social Science*  
Joel.Wing@ousd.k12.ca.us

**Wolf, Rebecca**      **Room Ext.**  
S-5 307  
*Special Education/BUILD*

**Wolfe, Maryann**      103 103  
*Social Science*  
Maryann.Wolfe@ousd.k12.ca.us

**Woo, Jah Woo**  
*ELA/ Cal History*

OUSD email format:  
Firstname.lastname@ousd.k12  
.ca.us

At Back to School Night, check  
with your student's teachers for  
their preferred method of  
communication.

## PTSA Membership and Fund Drive

Thanks to a dedicated community of families, teachers, and staff, Oakland Tech is thriving. Successful academies, growing performing arts, award-winning after-school program, expanding athletic program—these are just a few of the great things happening at Tech. This success is due in part to PTSA fundraising, allowing us to award grants to teachers, staff and students.

As the state budget crisis continues, district and school funds are shrinking. With our Fund Drive, we, as a community, can help offset the cuts. Help us expand our grant offerings and say “Yes!” to teachers, staff and students.

### Join, Donate, Volunteer

**Join the PTSA.** For just \$10, (\$5 for staff and students) you become a member and play an active part in the community. PTSA membership information is available at [www.oaklandtech.com](http://www.oaklandtech.com).

**Donate to the Fund Drive.** This year the PTSA would like to raise \$30,000 to support the grant programs. Every donation goes to support teachers, staff, after-school programs, student groups, athletics, technology, performing arts and more. Donation information available at [www.oaklandtech.com/ptsa](http://www.oaklandtech.com/ptsa) and at PTSA meetings.

**Volunteer.** Your time is a valued contribution to the school. Volunteer activities span a variety of functions, many of which can be done from home. Come to a PTSA meeting to learn more about how you can help, or email [volunteer@oaklandtech.com](mailto:volunteer@oaklandtech.com). Oakland Tech's motto is “Do One Thing!”

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We Love You!

Mom, Dad & Mays

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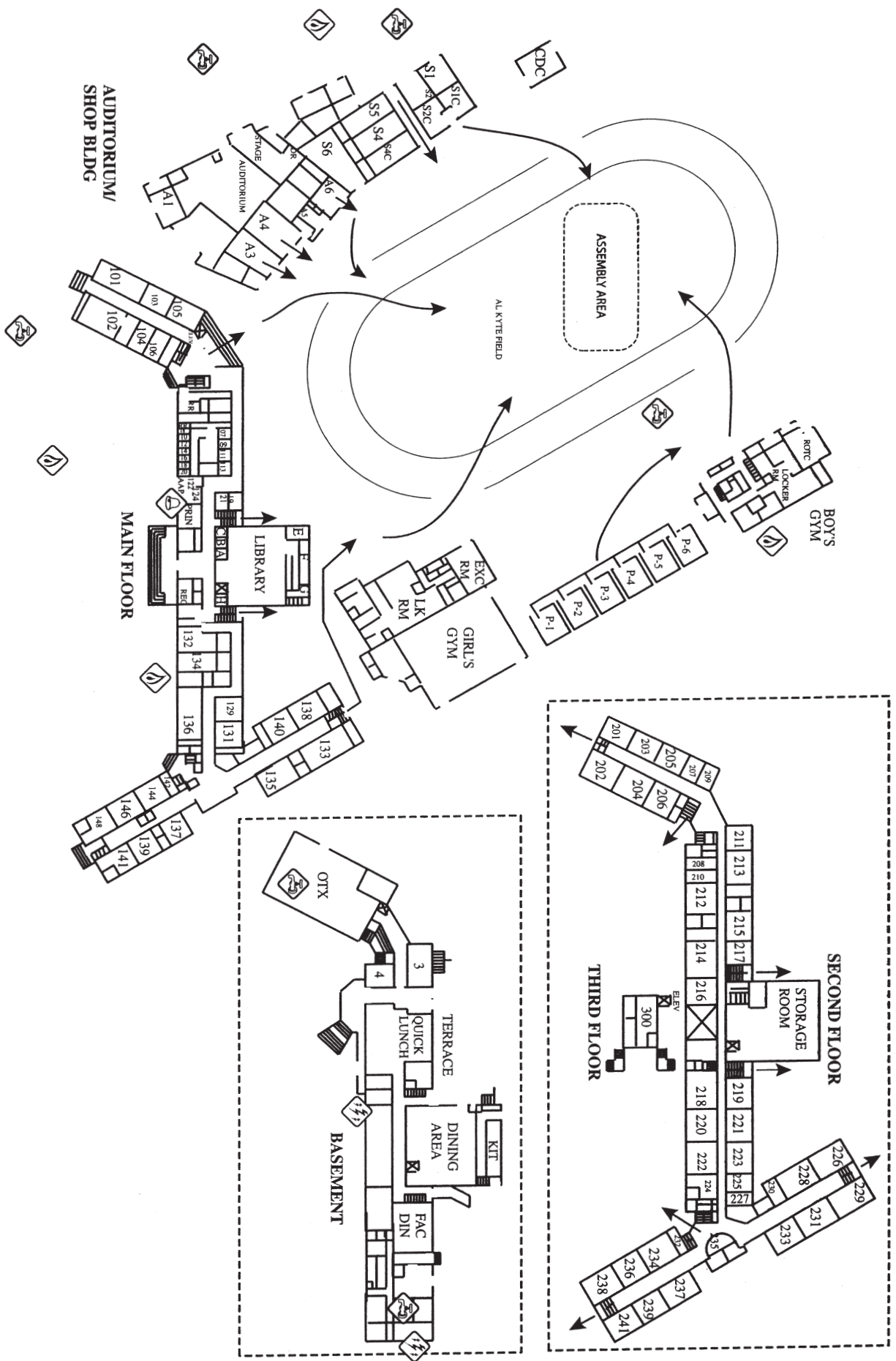
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<b>OAKLAND TECHNICAL HIGH SCHOOL</b>	<b>EMERGENCY SITE PLAN</b>
OAKLAND UNIFIED SCHOOL DISTRICT	AUGUST 2004

-  WATER MAIN
-  GAS MAIN
-  ELECTRICAL
-  ALARM PANEL





OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

# 2011 – 2012 School Calendar

JULY 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2011						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- In celebration of Independence Day (Schools/offices closed) ..... July 4
- ◇ District Day (No school for students) ..... Aug. 24
- ◇ Professional Development Day (No school for students) ..... Aug. 25
- ◇ Teacher Planning Day (No school for students) ..... Aug. 26
- \* First Day of School for Students ..... Aug. 29
- Labor Day (Schools/offices closed) ..... Sept. 5

OCTOBER 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- ◇ Professional Development Day (No school for students) ..... Oct. 7
- Veterans' Day (Schools/offices closed) ..... Nov. 11
- ◆ Thanksgiving Recess (Schools closed) ..... Nov. 21–23
- Thanksgiving Day Holidays (Schools/offices closed) ..... Nov. 24–25
- ◆ Winter Recess (Schools closed) ..... Dec. 19–Jan. 2
- Offices closed ..... Dec. 23, 26, 30, Jan. 2  
Child Development Centers and offices closed Dec. 23–Jan. 2

JANUARY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- New Year's Day Holiday (Schools/offices closed) ..... Jan. 2
- Martin L. King, Jr. Day (Schools/offices closed) ..... Jan. 16
- ◇ Professional Development Day (No school for students) ..... Jan. 27
- Presidents' Day Holiday (Schools/offices closed) ..... Feb. 20
- César Chávez Day (Schools/offices closed) ..... Mar. 30

APRIL 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2012						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2012						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- ◆ Spring Recess (Schools closed) ..... Apr. 9–13
- In Lieu of Lincoln's Day Holiday (Schools/offices closed) ..... May 25
- Memorial Day Holiday (Schools/offices closed) ..... May 28
- \* Last Day of School for Students ..... June 15
- ◇ Teacher Planning Day ..... June 18

**Report Card Periods (Ending Dates)**

Individual student progress reports are sent to parents within one week of the following dates:

<b>Elementary Schools</b>	First.....December 2
	Second.....March 9
	Third.....June 14
<b>Secondary Schools, Fall Semester</b>	First.....October 6
	Second.....November 18
	Third.....January 26
<b>Secondary Schools, Spring Semester</b>	First.....March 9
	Second.....April 27
	Third.....June 14

**Key Dates:**

End of First Semester: January 26, 2012  
 Beginning of Second Semester: January 30, 2012  
 Day of the Teacher: May 4, 2012  
 Classified Employees' Week: May 14–18, 2012

**Note:** Child Development Centers are open 12 months a year. The testing calendar is available in September.