



2013 CROSS COUNTRY AUTOMATIC ENTRIES

STATE CHAMPIONSHIPS

	DIVISION I		DIVISION II		DIVISION III		DIVISION IV		DIVISION V	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Central Coast	3	2	3	3	3	2	3	4	3	3
Central Section	3	2	2	2	2	2	2	2	2	2
Los Angeles	2	2	0	0	0	0	0	0	0	0
North Coast	2	2	3	3	4	4	4	3	5	6
Northern Section	0	0	1	1	1	1	2	2	1	1
Oakland	1	1	0	0	0	0	0	0	0	0
San Diego	2	3	4	4	3	4	3	3	3	2
San Francisco	1	1	0	0	0	0	0	0	0	0
Sac-Joaquin	2	3	3	3	3	3	2	2	2	2
Southern Section	7	7	7	7	7	7	7	7	7	7
	23	23	23	23	23	23	23	23	23	23

NOTE: Sections must have 8 or more eligible schools competing in a given classification in order to qualify for the maximum number of automatic entries in that classification. An eligible school is interpreted to mean “schools with five or more athletes who have qualified to compete in a section prelim or finals. Section offices will verify this information by October 18, 2013 with the State CIF Office.

INDIVIDUAL ENTRIES

Maximum of **five** entries per Section based on the following criteria:

# of sections teams that automatically qualify	Section five (5) individual qualifiers to the state meet must finish in the top
1	8
2	12
3	14
4	16
5	18
6	20

Qualifications from sectional competition to the State CIF Cross Country Championships as an **individual entry** are based upon **actual finish**. Qualifying teams plus the top five highest placed individuals (not on a qualifying team), as per the criteria (on left) in each division, will qualify from section to state meet finals.

If your Section Meet is the week of November 11-16, please email your entries no later that 12:00 noon on Monday, November 18. **Sac-Joaquin (Bob King/Dick Iwamiya), Central Coast (Mark McConnell)

If your Section Meet is November 20-21, please email your entries no later that 12:00 noon on Friday, November 22. **Oakland (Aliya Dibrell), San Francisco (Sean Laughlin), Central Section

If your Section Meet is November 23, please email your entries no later than 7:00 pm on Saturday, November 23. **San Diego (George Green), Southern (Hal Harkness/), LA (Hal Harkness/Vicky Lagos/Tina Tamura), North Coast (Peter Guerrini)

- ****NOTE:**
- 1. There are NO individual ALTERNATES for the state meet.**
 - 2. Every team MUST enter 7, if a team has 6 give 7th runner the name of Jane/John Doe.**
 - 3. Most important: Popular school names must have a city initial(s), but can't have more than 22 total spaces. Ex. St. Francis-MV and St. Francis-Sac, Hoover-Fresno and Hoover-LA.**

2013 CIF State Cross Country Championships—Advancement Procedures

In order to streamline the advancement process and reduce data entry for State Meet, State Meet advancers will be submitted electronically only. You must email the appropriate files to DirectAthletics (support@directathletics.com) AND Bob Rush (rushrunner@aol.com) as soon as possible after you have completed and scored the Section meet results. **PLEASE MAKE SURE YOU ADHERE TO YOUR SECTIONS AUTOMATIC QUALIFYING TEAMS AND INDIVIDUAL CRITERIA IN THE PREVIOUS SECTION. PLEASE E-MAIL ONLY THE QUALIFIERS FOR THE STATE MEET TO DIRECT ATHLETICS AND BOB RUSH, DO NOT E-MAIL ALL OF YOUR RESULTS OF THE SECTION MEET. IF YOU DO NOT KNOW HOW TO SORT OUT THIS DATA PLEASE CONTACT DAVE STELNIK BY E-MAIL AT support@directathletics.com PHONE AT 617-285-0455**

You must include the following information in the body of the email:

- Section
- Your Name
- Home Phone Number
- Cell Phone Number (if available)
- Work Phone Number
- Fax Number
- Your Email Address

Please review these instructions BEFORE the Section meet so that you can make preparations to send your advancers. If you have questions, please contact the following people:

Technical questions regarding advancement or data management...

Dave Stelnik

DirectAthletics

Email: support@directathletics.com

Cell: 617-285-0455

All other meet questions....

Dustin Marzolf

Email: dustinmarzolf@cusd.com

Phone: 559-327-4161(school), 559-412-2839(home), 559-970-1384(cell)

If you are using Hy-Tek's MEET MANAGER (Windows version)...

- 1) After the meet is completed and scored, email the backup of the Hy-Tek meet database(s) to support@directathletics.com AND rushrunner@aol.com.
- 2) To backup the database, in Hy-Tek, go to File, Backup.
- 3) Save the file to your hard drive in a place that is easy to remember (like the c:\ drive).
- 4) Email the database backup file (.zip) as an attachment. Make sure you include all of the contact information listed above. If you scored the meet with more than one database, make sure that you email ALL of the Hy-Tek databases and specify this in your email.

If you are using RunScore (Windows version)...

- 1) Each RunScore database has a folder that contains all of files needed for that meet. Usually, these folders are found on your C:\ in the RunScore directory (e.g. C:\RunScore)
- 2) Find the database folder for the meet. If you do not know the correct folder for your meet, look at the upper-left corner of the program while your computer is running the meet in RunScore. You will see the file path name “**SectionMeet2013**\Entries.frm” where “**SectionMeet2013**” is the name of the meet folder.
- 3) After the meet is finalized and scored, you should zip the meet folder and email it to support@directathletics.com. Make sure you include all of the contact information listed above. If you scored the meet with more than one database, make sure that you email ALL of the zipped RunScore folders and specify this in your email.

If you are scoring the meet by another program and you do not know how to get the data to Direct Athletics give Dave Stelnik a call (617-285-0455). **Most likely he will be able to use your data.**

If you are scoring the meet by hand

OPTION 1: Fill out an Excel template that you must get from Dave Stelnik

This option is most useful to smaller sections that are scoring the meet on paper.

- 1) You can fill out that Excel file, which is pre-formatted.
- 2) There are 10 worksheets in the file. (Boys Div. I, Boys Div. II, etc.)
- 3) Fill out the applicable fields for advancers only. Leave all other fields blank.
- 4) Use Upper-Lower case for all names (i.e. Dave Smith, NOT “dave smith” or “DAVE SMITH”)
- 5) Use FR, SO, JR, SR for year.
- 6) Save the completed file and email it to support@directathletics.com AND rushrunner@aol.com

OPTION 2: Create your own Excel file

This option is for sections using other software such as Mac Cross Country or MS Access, who may be able to export the advancers in a text format. If you cannot export as text to Excel directly from your meet management software, then you can manually type the advancers into columns or follow OPTION 1.

- 1) You can create a simple Excel (or any text) file with 6 columns as follows in this example:

First Name	Last Name	Year (FR, SO, JR, SR)	School	Sex (M or F)	Division (1, 2, 3, 4, 5)
Brian	Norcross	JR	Bakersfield	M	2
Tom	Taylor	FR	San Mateo	M	5

- 2) Include advancers only.
- 3) You can create one Excel file for ALL divisions together, or you can email one Excel file for each division.
- 4) When you are finished, save the file(s) and email it as an attachment to support@directathletics.com AND rushrunner@aol.com.