



Peralta Community College District High School Dual Enrollment Universal Form

Berkeley City College
College of Alameda
Laney College
Merritt College

Peralta's High School Dual Enrollment Program provides enrichment opportunities for high school students who can benefit from college level instruction.

High school students enrolling in a college level course must meet assessment requirements. The student must follow all the regulations and policies of the college, including adhering to any prerequisite requirements. To enroll, it is recommended that the student meet with his/her high school dual enrollment coordinator or counselor.

Dual enrollment high school students are exempted from paying the California Community College enrollment fees and all other fees. ***High school students enrolled in more than 11.0 units are required to pay enrollment and all other mandatory fees (See the current Peralta Colleges class schedule for current health, campus use and transportation fees).***

The High School Dual Enrollment Program is specifically designed to accelerate the academic or vocational career of OUSD high school students. Access to the High School Dual Enrollment Program is NOT allowed for:

1. Remedial work (Any classes in any discipline that are not college level and cannot be applied to an associate degree or higher). Remedial course numbers are 250 or higher.
2. Work to make up for failed high school or middle school classes.
3. Recreation or hobbies, like Physical Education.
4. Any class that can be taken at the local high school.

Steps for the High School Dual Enrollment:

1. Go online to Peralta.edu and click "Apply Now" to complete an Admission application.
2. Consult your high school counselor to find out what dual enrollment course(s) are being offered at your school and choose the course you would like to take. **You must adhere to any prerequisite requirements.**
3. Get your parent's approval to enroll in a college class and have them sign this form (this is only done once.)
4. Complete the rest of the section "High School Student's Information".
5. Take assessment tests and complete orientation if the college pre/co-requisite course has not been completed.
6. If you would like your parent to be able conduct business for you or request information on your behalf complete the Authorization for Release of Student Records form.
7. Submit your Dual Enrollment Universal Form to an approved high school official who is managing college courses on your high school campus.

Units earned will be granted as college credit. It is the high school's prerogative to grant high school credit for courses taken in the Peralta Colleges. The Office of Admissions and Records will send a transcript to Oakland Unified School every semester.



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Please write in blue or black ink and write legibly

PERALTA ID # (8 digits): _____

H.S. Grade Level (on the 1st day of the college term): _____

High School Student's Information (All sections required)

Student's Name: _____
Last Name *First Name* *M.I.*

Last 4 digits of Social Security #: XXX-XX- _____ **Date of Birth:** _____

Address: _____
Street *City, State* *Zip*

Phone #: _____ **Email Address:** _____

H.S. Student's Signature: _____ **Date:** _____

I hereby certify that I am the parent/guardian of the above-named student and I am in agreement with, and give my consent for, their participation in any Peralta Community College class during the years my student is enrolled in this high school. We have read and understand the Steps for Dual Enrollment and authorize the college to release information requested by the high school and for the school District to share relevant educational records with the Peralta Community College District.

Parent or Guardian's Signature: _____ **Date:** _____

High School Authorization

Permission is granted for the above-named student to enroll in courses at: All Peralta Colleges

High School Currently Attending: _____

High School Location: _____
No. & Street *City, State* *Zip*

H.S. School Counselor's Name: _____ **Phone #:** _____

H.S. School Counselor's Signature: _____ **Date:** _____

H.S. School Principal's Signature: _____ **Date:** _____

**Per Education Code Section 48800, for summer sessions, K-12 principals may not recommend more than five percent of the number of pupils who have completed a particular grade immediately prior to the time of the recommendation.*